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Policy Document on Academic Activities

1. Introduction

This policy document outlines the future academic activities of Sadhan Chandra Mahavidyalaya. The objective is to enhance the quality of education, promote research and innovation, and ensure holistic development of students.

2. Curriculum Design and Development

Policy:

1. Curriculum Relevance: Follow the curriculum prescribed by the affiliating university, which is relevant, up-to-date, and aligned with the latest industry standards and societal needs.
2. Interdisciplinary Approach: Promote interdisciplinary courses and programs to foster a holistic understanding of subjects.
3. Stakeholder Involvement: Involve faculty, industry experts, alumni, and students in the curriculum feedback process.
4. Periodic Review: Give reviews of the curriculum in the workshops conducted by the affiliating university to incorporate new knowledge and emerging trends.

3. Teaching and Learning

Policy:

1. Innovative Pedagogy: Encourage the use of innovative teaching methods such as flipped classrooms, blended learning, and experiential learning.
2. Faculty Development: Organize, participate in regular faculty development programs to enhance teaching skills and subject knowledge.
3. Student Centered Learning: Promote student centered learning through interactive sessions, group discussions, and project based learning.
4. Use of Technology: Integrate ICT tools and learning resources to support and enhance the teaching learning process.

4. Evaluation Process and Reforms

Policy:

1. Continuous Assessment: Implement a continuous assessment system aligned with the affiliating university that includes assignments, quizzes, projects, and presentations.
2. Transparency: Ensure transparency in the evaluation process by clearly communicating assessment criteria and providing timely feedback.
3. Reforms: Regularly update and reform the internal evaluation methods to include both formative and summative assessments.

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4. Fairness: Maintain fairness and objectivity in the evaluation process to ensure that all students are assessed on their merit.

5. Research and Innovation

Policy:

1. Research Culture: Foster a research culture by encouraging faculty and students to undertake research projects.
2. Funding and Support: Provide necessary funding and infrastructural support for research activities.
3. Collaborations: Establish collaborations with research institutions, industries, and universities to enhance research capabilities.
4. Publication and Dissemination: Encourage the publication of research findings in reputed journals and present at conferences.

6. Extension Activities and Institutional Social Responsibility

Policy:

1. Community Engagement: Promote community engagement through extension activities and outreach programs.
2. Social Responsibility: Encourage students and staff to participate in social responsibility initiatives such as health camps, environmental campaigns, and literacy drives.
3. Partnerships: Establish partnerships with NGOs, government agencies, and other organizations to implement social projects.
4. Sustainability: Promote sustainable practices within the institution and in community activities.

7. Student Support and Progression

Policy:

1. Academic Support: Provide academic support through mentoring, tutoring, and remedial classes.
2. Career Guidance: Offer career guidance and placement services to help students in their career progression.
3. Financial Assistance: Provide scholarships and financial aid to deserving students.
4. Extracurricular Activities: Encourage participation in sports, cultural activities, and student clubs to ensure holistic development.

8. Governance and Leadership in Academic Activities

Policy:

1. Participative Management: Promote participative management by involving faculty, staff, and students in decision-making processes.
2. Leadership Development: Encourage leadership development among faculty and students through training programs and workshops.
3. Policy Implementation: Ensure effective implementation of academic policies through regular monitoring and evaluation.

SADHAN CHANDRA MAHAVIDYALAYA
Affiliated to the University of Calcutta and included under section 2(f) & 12(B) of the UGC Act, 1956

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4. Compliance: Ensure compliance with UGC, Dept. of Higher Education (WB Govt.) and NEP-2020 guidelines in all academic activities.

9. Quality Assurance and Continuous Improvement

Policy:

1. IQAC: Strengthen the Internal Quality Assurance Cell (IQAC) to monitor and ensure the quality of academic activities.
2. Feedback Mechanism: Implement a robust feedback mechanism to collect feedback from students, faculty, and other stakeholders.
3. Continuous Improvement: Use feedback and assessment data to drive continuous improvement in academic programs and processes.
4. Accreditation: Strive for higher levels of accreditation and recognition from national and international bodies.

10. Conclusion

This policy document on academic activities sets the framework for future academic endeavors at Sadhan Chandra Mahavidyalaya. By adhering to NEP-2020, UGC guidelines and NAAC standards, the institution aims to provide high quality education, foster research and innovation, and contribute to the holistic development of students. Effective implementation and regular review of these policies will ensure that the institution remains a center of excellence in higher education.

Policy approved by Governing Body on: 05/12/2022 (Item No.: 18)

(Dr. Sk. Fazlul Haque)
Principal

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