



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SADHAN CHANDRA MAHAVIDYALAYA

HARINDANGA, PO- CHABEIA, PS- FALTA, DIST.- SOUTH 24 PARGANAS, PIN-
743504, WEST BENGAL

743504

www.scm.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

"The highest education is that which does not merely give us information but makes our life in harmony with all existence." – Rabindranath Tagore. This profound philosophy echoes deeply with the mission of Sadhan Chandra Mahavidyalaya, a semi-rural institution located in Harindange, Falta, South 24 Parganas, West Bengal. Affiliated to the University of Calcutta, the college offers a range of programs, including seven Honours subjects in the Humanities group like Bengali, English, Sanskrit, Education, History, Philosophy, and Political Science. It also provides General (now Multi-Disciplinary Courses under the NEP-2020) across various subjects, including Geography. As the sole general degree college in the Falta block, Sadhan Chandra Mahavidyalaya is dedicated to serving the educational needs of students from rural and marginalized backgrounds.

Vision and Mission

The college's vision is "To be a beacon of transformative education in this rural and marginalized area, fostering a community of empowered individuals with a global perspective." This vision fuels the institution's drive to inspire and empower students, guiding them toward their full potential.

Academic Framework

Sadhan Chandra Mahavidyalaya's programs, affiliated with the University of Calcutta, are crafted in collaboration with the University's Board of Studies and other affiliated institutions. Originally spanning three years, these programs now extend to three or four years over six or eight semesters. The curriculum is designed to support student learning, with detailed academic and activity calendars prepared annually to ensure effective curriculum delivery.

Faculty and Inclusivity

The college employs 32 teaching faculty members and 8 non-teaching staffs. It is a co-educational institution with a significant number of local female students. Sadhan Chandra Mahavidyalaya is committed to inclusivity and non-discrimination, ensuring that all students and staff are treated with respect.

Community Engagement and Extracurricular Activities

The college is actively involved in social initiatives, promoting holistic development through extracurricular activities such as sports and cultural programs, thereby strengthening its connection with the local community.

Environmental Commitment

Located amidst lush greenery, the college integrates closely with nature, featuring diverse flora and fauna. It is dedicated to environmental conservation and awareness, reflecting its commitment of preserving the natural environment.

Vision

To be a beacon of transformative education in this rural and marginalized area, fostering a community of empowered individuals with a global perspective.

Mission

1. Academic Excellence:

- Provide accessible and high-quality undergraduate education tailored to the unique needs of our rural community
- Strive for academic excellence through innovative teaching methods and a curriculum aligned with global standards

2. Holistic Development:

- Cultivate a learning environment that nurtures critical thinking, creativity, and ethical values among students
- Integrate extracurricular activities, character-building, and soft skills development for holistic development

3. Local Impact:

- Foster research activities and innovation that addresses local challenges, contributing to sustainable development
- Encourage faculty and students to engage in community-driven research projects with practical applications

4. Community Engagement:

- Instill a sense of social responsibility by encouraging students to actively engage in community service and upliftment
- Establish partnerships with local organizations to enhance community well-being and promote social initiatives

5. Industry Collaboration:

- Facilitate collaborations with local industries and institutions to enhance students' practical exposure and employability
- Provide avenues for internships, workshops, and industry interactions to bridge the gap between academia and the professional world

6. Inclusivity and Cultural Enrichment:

- Uphold inclusivity, diversity, and cultural richness, fostering an atmosphere that respects and celebrates the uniqueness of each individual
- Organize cultural events and activities that promote a deep appreciation for the diverse heritage of West Bengal

7. Global Citizenship:

- Empower students to become responsible global citizens, equipped to face the challenges of a rapidly evolving world

- Encourage international collaborations, exchange programs, and exposure to diverse perspectives to broaden students' global outlook

8. Enhancing Employability:

- Develop programs and initiatives that equip students with practical skills, industry-relevant knowledge, and professional competencies
- Forge partnerships with employers and industry leaders to ensure graduates are well-prepared for the evolving job market, contributing to their long-term success

9. NEP 2020 Integration:

- Align all educational initiatives and reforms with the principles and objectives outlined in the National Education Policy 2020, ensuring our institution contributes effectively to national educational goals and reforms.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Educational Environment

- **Serene Setting:** Sadhan Chandra Mahavidyalaya (SCM) is located in the tranquil countryside of Falta, offering a serene environment that enhances focused learning. The peaceful setting minimizes stress and fosters deep engagement with academic work, creating an ideal atmosphere for students.
- **Accessibility:** The college benefits from excellent public transport links, making it accessible to students from various regions. This ease of access supports consistent attendance and attracts a diverse student body, enhancing SCM's appeal as an educational institution.

2. Leadership and Governance

- **Effective Leadership:** SCM is guided by an adept Principal who manages both academic and administrative functions efficiently. This leadership is pivotal in maintaining high standards and steering the institution toward achieving its goals, fostering a culture of excellence within the college.
- **Proactive Governance:** The Governing Body plays a crucial role in institutional success through strategic planning and proactive initiatives. Their efforts ensure continuous development and alignment with educational standards, contributing to the institution's ongoing improvement and growth.

3. Academic and Administrative Excellence

- **Quality Assurance:** The Internal Quality Assurance Cell (IQAC) at SCM is dedicated to upholding high educational standards. By regularly evaluating and refining academic programs

and administrative processes, the IQAC ensures that SCM meets evolving educational needs and maintains quality.

- **Stable Infrastructure:** SCM operates from a permanent building on college-owned land, providing a stable foundation for academic activities. This reliable infrastructure supports uninterrupted educational operations and long-term institutional planning.

4. Community and Faculty

- **Strong Community Engagement:** SCM fosters a strong sense of community among stakeholders, enhancing collaboration and support for students. This communal spirit creates a nurturing learning environment and strengthens student engagement.
- **Dynamic Faculty:** The college features a young and enthusiastic faculty committed to providing a stimulating learning experience. Their dedication fosters positive teacher-student relationships and enhances the overall educational environment.

5. Resources and Outreach

- **Library and Distance Education:** SCM's well-stocked library and affiliation with Netaji Subhas Open University provide extensive learning resources and flexible education options, supporting diverse academic needs.
- **Extension and Outreach:** Through initiatives like Uttaran and NSS Units, SCM actively engages in community service, reflecting its commitment to social impact and addressing community needs.

Institutional Weakness

1. Human Resource Limitations

- **Faculty Shortage:** Sadhan Chandra Mahavidyalaya (SCM) struggles with a shortage of permanent faculty members, impacting the depth and quality of academic instruction. This limitation reduces the range of subjects and specialized courses offered, placing strain on existing faculty and potentially affecting their effectiveness and student engagement.
- **Office Staff Shortage:** The lack of sufficient non-teaching staff affects administrative efficiency and student support services. This shortage impacts record-keeping, student services, and general office management, leading to delays and inefficiencies that hinder the smooth operation of the institution.

2. Financial and Infrastructure Constraints

- **Funding Constraints:** Limited financial resources pose a challenge for SCM, hindering infrastructure development and expansion projects. These constraints affect the college's ability to enhance facilities, invest in new technologies, and undertake necessary renovations, limiting the implementation of new programs and initiatives.
- **Classroom Shortages:** The college faces insufficient classroom space, which restricts its

capacity to accommodate a growing student body and expand academic programs. This shortage can lead to overcrowded conditions and scheduling conflicts, negatively impacting the learning environment and educational delivery.

3. Accommodation and Autonomy Issues

- **Absence of Hostel:** SCM lacks hostel facilities, limiting accommodation options for students, particularly those from distant areas. This absence affects student convenience and retention, as off-campus housing may be challenging to secure, impacting overall campus life.
- **Autonomy Restrictions:** Affiliation with the University of Calcutta imposes limitations on SCM's ability to independently implement certain policies and make autonomous decisions. These restrictions affect the college's flexibility in adapting programs and processes to meet specific institutional needs.

4. Research and Development Challenges

- **Limited Research Funding:** Inadequate funding for research activities constrains the scope and scale of scholarly projects at SCM. The lack of financial support affects the ability to undertake significant research initiatives, pursue advanced studies, and engage in interdisciplinary projects, limiting the institution's research output and contributions.

Institutional Opportunity

1. Academic and Technological Advancements

- **Aquaculture Development:** SCM has a unique opportunity to utilize its campus pond for aquaculture projects. By integrating practical aquaculture learning experiences into the curriculum, the college can offer students hands-on training while promoting sustainability and environmental stewardship. This initiative not only enriches the educational experience but also aligns with SCM's commitment to innovative and applied learning.
- **Smart Classrooms:** Upgrading existing classrooms to smart classrooms represents a significant opportunity for enhancing teaching effectiveness and student engagement. The integration of advanced technological tools, such as interactive whiteboards, digital projectors, and online resources, can create a more dynamic and interactive learning environment. This technological advancement would help students better grasp complex concepts and improve their overall academic performance.

2. Curriculum Expansion

- **New Courses:** Introducing Bachelor of Science (B.Sc.) and Bachelor of Commerce (B.Com) programs can diversify SCM's academic offerings, catering to a broader range of student interests and career aspirations. Expanding the curriculum to include these courses can attract a wider student demographic and address local and regional educational needs. This expansion also opens up new pathways for academic and professional growth for students.
- **Distance Learning Expansion:** Expanding postgraduate courses under Netaji Subhas Open University (NSOU) offers SCM the opportunity to reach a broader audience. By enhancing its distance learning programs, the college can provide advanced educational opportunities to students who may not have access to traditional on-campus programs. This expansion aligns

with modern educational trends and supports lifelong learning.

3. Infrastructure Enhancement

- **Building Projects:** The construction of an auditorium and conference room presents a valuable opportunity for SCM to support both academic and extracurricular activities. These facilities would provide space for seminars, workshops, cultural events, and conferences, enriching campus life and fostering a vibrant academic community.
- **NCC Unit:** Establishing a National Cadet Corps (NCC) unit could significantly contribute to student development and national integration. Participation in the NCC promotes discipline, leadership skills, and a sense of patriotism among students, aligning with SCM's mission to foster holistic development and community engagement.

Institutional Challenge

1. Student Performance and Support:

- **Improving Outcomes for First-Generation Learners:** One of the primary challenges SCM faces is enhancing academic outcomes and retention rates for first-generation learners. These students often encounter unique barriers, including a lack of familial academic support and limited access to resources. To address this, SCM needs to develop targeted support strategies such as mentorship programs, academic counseling, and tailored academic resources. By providing additional guidance and support, the college can help these students overcome obstacles and achieve their full potential.
- **Preventing Drop-outs Post Marriages:** Early marriages, particularly among female students, pose a significant challenge to educational attainment. Societal pressures and traditional norms may lead some students to discontinue their education prematurely. SCM must implement robust measures to support female students in completing their education. This could include offering counseling services, financial assistance, and flexible academic schedules to accommodate personal challenges. Ensuring that female students receive the support they need is crucial for promoting gender equity and educational persistence.

2. Skill Development and Employability:

- **Equipping Economically Disadvantaged Students:** Preparing economically disadvantaged students for the job market is a critical challenge. These students often lack access to resources and opportunities for skill development that are necessary for securing employment and advancing in their careers. SCM needs to enhance its skill development programs by offering workshops, internships, and career counseling. Partnerships with local businesses and industry professionals could also provide students with practical experience and networking opportunities. By focusing on employability skills, SCM can help bridge the gap between education and the job market.

3. Resource Allocation:

- **Addressing Infrastructure Shortages:** SCM's infrastructure constraints, including classroom shortages and the absence of hostel facilities, pose significant challenges to accommodating a growing student body and supporting academic activities. Finding effective solutions to these resource limitations is essential for meeting the institution's needs. This may involve strategic planning and investment in infrastructure development, seeking additional funding sources, and optimizing existing facilities. Addressing these shortages will ensure that SCM can continue to provide a high-quality educational experience and support the expanding needs of its students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sadhan Chandra Mahavidyalaya (SCM) is dedicated to advancing higher education for rural and marginalized students in South 24 Parganas. Affiliated with the University of Calcutta, SCM offers a comprehensive range of Honours and General Courses, designed to provide quality education that fosters critical thinking, ethical values, and empowerment for economically disadvantaged individuals.

Curriculum Development and Implementation

At the heart of SCM's educational approach is a thoughtfully developed curriculum, created through the collaborative efforts of faculty, experts, and stakeholders. This process involves meticulous planning, including the formulation of guidelines, assessments, curriculum mapping, and alignment with learning outcomes. The curriculum is continuously refined based on feedback, ensuring that it meets the evolving needs of students and upholds high educational standards.

Diverse Teaching Methods

SCM employs a multifaceted approach to teaching, integrating traditional classroom instruction with innovative methods. These include experiential learning, online education, technology integration, and library research. The college also emphasizes active participation and provides robust support through mentor-mentee relationships and academic grievance committees. This diverse methodology is aimed at enhancing student engagement and learning outcomes.

Quality Assurance and Professional Development

The Internal Quality Assurance Cell (IQAC) at SCM is pivotal in maintaining and enhancing educational quality. The IQAC organizes professional development programs, fosters peer collaboration, and supports research initiatives. Regular assessments and feedback mechanisms are in place to evaluate student progress and identify areas for continuous improvement.

Collaboration and Training

SCM's alignment with the University of Calcutta and other institutions ensures adherence to educational guidelines and participation in workshops and training programs. This collaborative approach supports effective curriculum delivery and integrates SCM's educational practices with broader academic standards.

Sadhan Chandra Mahavidyalaya is committed to transforming rural education by providing a supportive, dynamic learning environment. Through its comprehensive curriculum, innovative teaching methods, and strong quality assurance practices, SCM empowers students and contributes meaningfully to their personal and

academic growth.

Teaching-learning and Evaluation

Enrolment and Diversity

- **Enrolment Percentage:** SCM has consistently maintained a strong enrolment rate, averaging 73.90% over the past five years. The enrolment rate peaked at 85.80% in the 2018-19 academic year, reflecting the college's appeal and outreach efforts. However, there was a decline to 64.21% in 2021-22, which indicates a need to explore strategies to boost enrolment further.
- **Reserved Category:** The college effectively supports diversity and inclusivity by filling reserved category seats, achieving a five-year average of 79.29%. In 2018-19, 85.66% of reserved seats were filled, while in 2022-23, this figure was 73.49%. This commitment underscores the college's dedication to providing opportunities for underrepresented groups.

Student-Centric Learning and ICT Integration

- **Innovative Teaching Methods:** SCM employs a variety of innovative teaching methods, including experiential, participative, and problem-solving methodologies. These approaches actively engage students and enhance their learning experiences.
- **ICT Integration:** The college integrates ICT tools into its teaching practices, utilizing online resources and educational apps to cater to diverse learning styles and enhance the educational experience. This integration ensures that students are equipped with modern skills relevant to today's digital world.

Faculty Qualifications and Support:

- **Qualified Faculty:** The college prides itself on its skilled faculty, with 32 sanctioned posts in 2022-23. Over the past five years, an average of 20 faculty members have held advanced qualifications annually, ensuring high-quality instruction and mentorship for students.

Assessment and Grievance Redressal:

- **Transparent Assessment:** SCM maintains transparent and fair assessment mechanisms. The college also provides a time-bound grievance redressal system, ensuring accountability and swift resolution of any issues, thereby fostering a supportive learning environment.

Student Success:

- **Pass Percentage:** The college's dedication to academic excellence is reflected in an average pass percentage of 76.99% over the last five years. The highest pass rate was 96.76% in 2020-21, while the lowest was 56.77% in 2022-23. These figures highlight both the successes and challenges in student performance.

SCM is committed to fostering academic excellence and inclusivity. Through innovative teaching methods, skilled faculty, and transparent assessment practices, the college prepares students for successful futures, equipping them with the skills and knowledge necessary to thrive in their chosen fields.

Research, Innovations and Extension

Cultivating Research and Innovation

Sadhan Chandra Mahavidyalaya (SCM) has made notable advances in research and innovation, reflecting its commitment to academic excellence. The institution places a strong emphasis on fostering a research-oriented culture among both faculty and students. It encourages projects that address local and regional challenges, with a focus on interdisciplinary collaboration. SCM's approach to innovation is further exemplified by its integration of technology into the curriculum, enhancing student learning experiences. The college regularly organizes workshops, seminars, and conferences, inviting experts from various fields to share their insights. These events not only strengthen the academic environment but also inspire students to engage in critical thinking and innovative problem-solving.

Community Outreach and Social Responsibility

SCM's outreach programs are integral to its mission of community service and social responsibility. The college actively collaborates with local organizations and government bodies to implement initiatives such as health camps, literacy programs, and skill development workshops. These programs are designed to address the needs of marginalized communities, empowering individuals and promoting sustainable development. By bridging the gap between education and community needs, SCM demonstrates its dedication to making a positive social impact.

Extension Activities and Societal Impact

The college also emphasizes the importance of extension activities, involving students and faculty in projects that benefit the broader community. SCM leverages its academic resources to drive societal improvement, fostering a spirit of service and innovation. These extension activities contribute to the holistic development of students while making a significant impact on the surrounding populace.

Through its strategic focus on research, innovation, and community engagement, Sadhan Chandra Mahavidyalaya not only advances academic knowledge but also nurtures a culture of service and societal contribution. The institution's comprehensive approach reflects its commitment to enhancing both educational excellence and community welfare.

Infrastructure and Learning Resources

Commitment to Modern Infrastructure

Sadhan Chandra Mahavidyalaya (SCM) is dedicated to providing a state-of-the-art infrastructure to foster an effective teaching-learning environment. Over the years, the college has significantly upgraded its facilities to support extensive use of Information and Communication Technology (ICT). This commitment ensures that students and staff benefit from a productive and well-equipped learning atmosphere across the campus.

Classroom and Technological Enhancements

The college features a range of well-designed spaces, including spacious classrooms, seminar rooms, a geography laboratory, and dedicated offices for faculty and administration. Notably, SCM has 15 functional classrooms, one Smart Classroom, and a smart classroom cum seminar hall, all equipped to host seminars, conferences, workshops, and cultural programs. The college also boasts a dedicated computer lab and a modern library with separate reading areas for students and faculty. Computing systems have been upgraded to Windows 10 and 11, with antivirus protection, to ensure secure and efficient use.

Advanced ICT Integration

SCM's infrastructure is further enhanced by robust ICT integration. The campus is equipped with high-speed Wi-Fi, LAN connectivity, and a variety of learning resources including projectors, printers, and scanners. Administrative and library functions are streamlined through the use of advanced software like Tally ERP for accounting and Koha for library automation. The Central Library, transformed into an automated facility with KOHA Software, houses over 6,000 books and serves as a central knowledge hub.

Comprehensive Facilities for Holistic Development

The college also prioritizes holistic student development. Facilities include a Medical/Sick Room, Girls' Common Room, Cultural Room, and dedicated spaces for sports and indoor games. The campus features a playground for outdoor activities and a gymnasium to support physical fitness. SCM organizes annual sports events, cultural activities, and celebrates significant days, including International Yoga Day, to promote character building and overall well-being.

By continually enhancing its infrastructure and integrating ICT, Sadhan Chandra Mahavidyalaya provides a dynamic and supportive environment that advances educational excellence and fosters holistic development.

Student Support and Progression

Financial Assistance and Accessibility

Sadhan Chandra Mahavidyalaya (SCM) is dedicated to ensuring equitable access to higher education through a robust system of financial support. The institution offers scholarships to assist financially disadvantaged students, removing economic barriers and allowing them to concentrate on their studies and personal growth. This financial aid is crucial in making education accessible and equitable, fostering a supportive learning environment for all students.

Skill Development and Employability

To prepare students for the job market, SCM organizes a variety of workshops and training sessions aimed at enhancing both soft and communicable skills. These initiatives are designed to build practical knowledge and confidence, equipping students with the competencies needed for successful careers. By focusing on skill development, the college ensures that graduates are well-prepared for employment and professional advancement.

Student Safety and Well-being

The well-being and safety of students are top priorities at SCM. The college has established an anti-ragging cell to foster a safe and respectful campus environment. Additionally, grievance cell is available to address any concerns students may have, ensuring that their issues are resolved promptly. The Internal Complaints Committee (ICC) further supports student welfare by addressing matters related to discrimination and sexual harassment, promoting a positive and inclusive atmosphere.

Career Guidance and Examination Preparation

SCM provides comprehensive guidance for career advancement and competitive examinations. Expert faculty members offer personalized advice and resources to help students navigate their career paths and prepare for various post-graduation opportunities. Preparatory sessions and targeted support ensure that students are equipped for success in their chosen fields.

Holistic Development and Support

Through its multifaceted support systems, Sadhan Chandra Mahavidyalaya is committed to nurturing student potential and fostering a positive learning environment. By integrating financial support, skill development, safety measures, and career guidance, SCM facilitates holistic development and prepares graduates to thrive in an increasingly competitive world.

Governance, Leadership and Management

Governance and Vision Alignment

At Sadhan Chandra Mahavidyalaya, governance practices are closely aligned with the institution's mission to offer holistic education and foster societal development. Every policy and practice is crafted to reflect the vision of becoming a leading center for higher education, dedicated to the creation and dissemination of knowledge.

Embracing NEP 2020

The institution has proactively integrated the National Education Policy (NEP) 2020 by reforming its curriculum to include multidisciplinary approaches and skill-based courses. This alignment enhances student employability and embodies NEP's vision of a more inclusive, flexible education system that meets global standards.

Sustained Institutional Growth

Sadhan Chandra Mahavidyalaya demonstrates ongoing growth through strategic investments in infrastructure, technology, and faculty development. Regular audits and feedback mechanisms facilitate expanding student enrollment, diversifying academic programs, and improving performance in accreditation and ranking frameworks.

Decentralized and Participative Governance

The college employs a decentralized governance model, empowering departments to make operational decisions, which fosters a sense of ownership among faculty and staff. Participative governance is further supported by regular meetings, forums, and feedback channels that involve diverse stakeholders in decision-making processes.

Institutional Perspective Plan

The college's perspective plan outlines immediate and long-term goals, including curriculum updates, infrastructure development, and research expansion. This collaborative planning process ensures that institutional objectives remain consistent with the mission and vision, guiding future growth and development.

Effective Deployment of Plans

Robust governance practices facilitate the efficient functioning of institutional bodies. Comprehensive policies, streamlined administration, transparent appointment procedures, and well-defined service rules support the institution's ability to achieve its mission and vision. Regular financial audits, both statutory and internal, ensure financial integrity.

Quality Assurance and Continuous Improvement

The Internal Quality Assurance Cell (IQAC) conducts regular meetings and addresses issues identified to institutionalize quality assurance strategies. Initiatives include Academic and Administrative Audits (AAA), collaborative quality efforts with local institutions, and participation in various quality audits and rankings, such as Green Audit and Gender Audits. These measures reflect the institution's commitment to maintaining

and enhancing educational standards.

Institutional Values and Best Practices

Promoting Gender Equity and Inclusivity

Sadhan Chandra Mahavidyalaya (SCM) is committed to fostering a campus environment grounded in gender equity and inclusivity. The Women's Cell, known as Tejaswini, plays a pivotal role in this effort, working to empower women, promote gender equity, and combat sexual harassment. Tejaswini extends its impact beyond the campus by raising gender awareness within the local community. Additionally, the institution's Internal Complaints Committee (ICC) and various sub-committees further support these values by addressing issues related to discrimination and ensuring an inclusive environment for all.

Community Engagement and Social Responsibility

SCM demonstrates its dedication to social responsibility through its community engagement initiative, "Uttaran" (Elevation). This program focuses on improving local community welfare and aligns with the institution's commitment to making a positive societal impact. By actively participating in social upliftment, SCM reinforces its role as a socially responsible institution.

Environmental Sustainability and Green Initiatives

Environmental consciousness is a core value at SCM. The college has adopted several practices to promote sustainability, including the use of alternative energy sources and energy conservation measures. The campus features a vibrant garden with diverse local flora and fauna, enhancing its green campus initiatives and supporting ecological harmony. SCM's commitment to sustainability is also evident in its green and energy audits, which assess and improve the institution's environmental impact.

Inclusivity and Accessibility

The college prioritizes creating a disabled-friendly and barrier-free environment, ensuring that all students and staff have equal access to campus facilities. This commitment to inclusivity is integral to SCM's mission of providing a supportive and accessible learning environment.

Active Participation in Environmental and Social Activities

The Eco Club and NSS Unit at SCM are instrumental in maintaining a clean and green campus. These groups actively promote environmental conservation, engage in cleanliness drives, and raise awareness about maintaining a hygienic local community. Their efforts underscore SCM's dedication to environmental stewardship and community service.

Through its dedication to gender equity, social responsibility, environmental sustainability, and inclusivity, Sadhan Chandra Mahavidyalaya exemplifies its commitment to institutional values and best practices.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SADHAN CHANDRA MAHAVIDYALAYA
Address	Harindanga, PO- Chabeia, PS- Falta, Dist.- South 24 Parganas, Pin- 743504, West Bengal
City	Falta
State	West Bengal
Pin	743504
Website	www.scm.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sk Fazlul Haque	03174-298873	9734786645	-	sadhanchandra.mahavidyalaya@gmail.com
IQAC / CIQA coordinator	Sayantani Adhikary	-	9836087784	-	iqac.scm21@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Calcutta	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	22-03-2017	View Document
12B of UGC	06-03-2018	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Harindanga, PO- Chabeia, PS-Falta, Dist.- South 24 Parganas, Pin- 743504, West Bengal	Rural	1.84	728.43

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,General, General	36	XII	English,Bengali	299	294
UG	BA,Bengali, Honours	36	XII	Bengali	119	34
UG	BA,Education, Honours	36	XII	English,Bengali	54	33
UG	BA,English, Honours	36	XII	English	40	20
UG	BA,History, Honours	36	XII	English,Bengali	75	16
UG	BA,Philosophy, Honours	36	XII	English,Bengali	75	12
UG	BA,Political Science, Honours	36	XII	English,Bengali	40	11
UG	BA,Sanskrit, Honours	36	XII	English,Bengali,Sanskrit	30	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				17			
Recruited	1	0	0	1	0	0	0	0	10	6	0	16
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	8	7	0	15
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						10
Recruited	8		0		0	8
Yet to Recruit						2
Sanctioned by the Management/Society or Other Authorized Bodies						2
Recruited	0		0		0	0
Yet to Recruit						2

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	3	0	7
M.Phil.	0	0	0	0	0	0	6	1	0	7
PG	0	0	0	0	0	0	10	8	0	18
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	164	0	0	0	164
	Female	747	0	0	0	747
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	51	82	79	67
	Female	243	253	241	218
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	45	52	67	65
	Female	197	196	186	179
	Others	0	0	0	0
General	Male	107	116	115	103
	Female	427	383	415	478
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1070	1082	1103	1110

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	SCM follows NEP 2020 guidelines, emphasizing a multidisciplinary and interdisciplinary approach to education. This model allows students to explore various subjects, enhancing their overall learning
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	<p>experience. For example, a Political Science major can choose electives from diverse fields such as Education, History, English, Sanskrit, or Bengali, while Communicative English, MIL Bengali, and Environmental Science are compulsory. This integration of disciplines is a key feature of our curriculum. The college engages in workshops both internally and externally to facilitate the integration of the Curriculum and Credit Framework (CCF) in line with NEP 2020. From the 2018-19 to 2022-23 academic sessions, the college offered eight programs, including seven Honours and one General course. From the 2023-24 session, eight programs under the CCF, comprising seven Major and one Minor course, have been adopted, reflecting the institution's commitment to a multidisciplinary educational model.</p>
2. Academic bank of credits (ABC):	<p>Although the college does not yet have the autonomy to implement the Academic Bank of Credits (ABC) as outlined in NEP 2020, it is preparing for the prospective implementation of it in near future. The institution has participated in workshops organized by the University of Calcutta, which plans to introduce the ABC system from the 2024-25 session. The college is poised to participate in this initiative once launched.</p>
3. Skill development:	<p>To bridge academia and industry, SCM offers interdisciplinary add-on courses, including Manuscriptology, Body Language, English for Competitive Exams, Effective Communication, Script Writing, Proofreading, Leadership and Skill Building, Knowledge Organization and Library Automation, Computing Skills, Moral Values and Professional Ethics, Bengali Print Journalism, Public Relations, and Introduction to Disaster Management. Each undergraduate program includes a compulsory Skill Enhancement Course (SEC), reflecting the CBCS curriculum and the new CCF curriculum.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The college also integrates Indian Knowledge Systems (IKS) by incorporating Indian languages and cultural elements into its courses. Major courses are offered in Bengali and Sanskrit, while the Department of English covers Indian writing in English and translations of Indian texts. The Department of History explores India's ancient and modern history, supported by educational tours to</p>

	historical sites and museums. A dedicated IKS cell and policies promote this knowledge among stakeholders, and events like International Mother Language Day highlight the importance of Indian languages and traditions.
5. Focus on Outcome based education (OBE):	In alignment with NEP 2020's focus on Outcome-Based Education, SCM ensures that program and course outcomes are clearly defined and communicated through its website. Regular assessments, including class tests, viva voce, and open book exams, evaluate these outcomes. The Placement Cell, Counseling Cell, and Student Welfare Cell organize webinars and lectures with industry professionals to enhance career readiness.
6. Distance education/online education:	The recent pandemic underscored the importance of distance and online education. During the lockdown, the college effectively transitioned to online classes via Google Meet, provided study materials, and conducted special lectures and webinars. This adaptation continues to enrich the educational experience beyond traditional classroom settings. Additionally, the college has an MoU with Netaji Subhash Open University, offering students access to distance education for postgraduate studies.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club at Sadhan Chandra Mahavidyalaya was established on November 5, 2022, following the Election Commission of India's (ECI) guidelines. This initiative aims to educate students about the democratic process, the importance of voting, and responsible citizenship. Through interactive activities, workshops, and campaigns, the club fosters a deeper understanding of electoral rights and duties among students. It serves as a platform for youth engagement, encouraging informed and active participation in the democratic process, ultimately contributing to the strengthening of democratic values in society.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs	The ELC is coordinated by two Nodal Officers, who are also teachers in the Political Science department. Experience in election duty is preferred for the

are representative in character?	<p>post(s) of Nodal Officer(s). All students of the college participate. The Nodal Officers focus on: • Promoting and supervising Club enrollment. 5. Executive Committee: I. Dr Sk Fazlul Haque, Principal, Sadhan Chandra Mahavidyalaya, Mob : 7334786695, Email: principalscm15@gmail.com II. Pratap Ghosh, Assistant Professor, Department of Political Science, Sadhan Chandra Mahavidyalaya, Mob : 8777717287, Email: mepratap025@gmail.com III. Rahul Das, Assistant Professor, Department of Political Science, Sadhan Chandra Mahavidyalaya, Mob : 8293315953, Email: rahultuf13@gmail.com IV. Nabanita Saha, Assistant Professor, Department of English, Sadhan Chandra Mahavidyalaya, Mob: 8250435313, Email: nabanitasaha90554@gmail.com V. Dr Soumen Chakraborty, SACT, Department of Political Science, Sadhan Chandra Mahavidyalaya, Mob: 9433444247, Email: soumenchakraborty.lattu@gmail.com VI. Subir Kumar Ghosh, SACT, Department of Political Science, Sadhan Chandra Mahavidyalaya, Mob: 9830841192, Email: subirkumarghosh@gmail.com 6. Student Members I. Suparna Pramanik, Sem - II, Sadhan Chandra Mahavidyalaya, CU Roll No.: 232558-11-0105, Regn. No.: 558-1214-0116-23, Email: suparnapramanik2005@gmail.com II. Payel Khamaru, Sem- IV, Sadhan Chandra Mahavidyalaya, CU Roll No.: 222558-11-0018, Regn. No.: 558-1211-0035-22, Email: payelkhamaru45@gmail.com III. Susmita Gayen, Sem- II, Sadhan Chandra Mahavidyalaya, CU Roll No.: 232558-11-0102, Regn. No.: 558-1212-0117-23, Email: souravgayen4321@gmail.com IV. Jit Mallick, Sem- IV, Sadhan Chandra Mahavidyalaya, CU Roll No.: 222558-21-0015, Regn. No.: 558-1111-0175-22, Email: jitmallick4561@gmail.com V. Sowmi Ghosh, Sadhan Chandra Mahavidyalaya, CU Roll No.: 232558-11-0060, Regn. No.: 558-1211-0001-23, Email: ghoshsowmi@gmail.com VI. Rajab Ali Sk, Sadhan Chandra Mahavidyalaya, CU Roll No.: 232558-21-0013, Regn. No.: 558-1115-0122-23, Email: skr937414@gmail.com VII. Princy Chakraborty, Sadhan Chandra Mahavidyalaya, CU Roll No.: 232558-11-0062, Regn. No.: 558-1211-0088-23, Email: chakrabortyprincy841@gmail.com</p>
3. What innovative programmes and initiatives	The Electoral Literacy Club at Sadhan Chandra

<p>undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Mahavidyalaya, established on November 5, 2022, is actively engaged in organizing various activities to promote electoral awareness. The club conducts workshops, seminars, and interactive sessions to educate students about the democratic process and the significance of voting.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>It regularly arranges mock elections, debates, and quizzes to enhance understanding and participation. Through these initiatives, the club aims to cultivate informed and responsible citizens, ensuring students are well-equipped to contribute positively to the democratic fabric of the nation.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Sadhan Chandra Mahavidyalaya has implemented a systematic approach to assist students who have turned 18 but are not yet enrolled in the voting list. The college organizes special voter registration drives in collaboration with the local election office, providing on-campus facilities for easy access to registration forms and assistance in completing them. Additionally, awareness campaigns are conducted to inform students about the importance of voter registration and their electoral rights. Faculty members and volunteers guide students through the online registration process, ensuring that all eligible students are promptly enrolled in the voting list.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1110	1103	1082	1070	1139

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 150

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	32	32	31	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.81	4.82	5.16	23.0	76.5

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our college, affiliated with the University of Calcutta, is a rural-based college dedicated to promoting higher education among marginalized and economically disadvantaged students. The college faces unique challenges, including students' limited exposure to value-based education during their early years and a declining interest in regular class attendance. Despite these obstacles, SCM is committed to delivering quality education, fostering critical thinking, and instilling ethical values.

Affiliation and Educational Goals

SCM offers Honours and General Programs with a focus on providing education that adds value, encourages critical thinking, and promotes ethical responsibility. College strives for academic excellence, particularly among first-generation learners, by identifying and supporting meritorious students.

Curriculum Planning and Delivery

Delivering the curriculum prescribed by the university in a rural context is challenging. However, SCM ensures effective curriculum planning and delivery through a blend of regular classroom teaching and online classes. This approach is guided by a well-documented process, including an academic calendar and continuous internal assessments, under the leadership of the principal.

Vision, Mission, and Educational Objectives

SCM's approach to curriculum delivery is deeply rooted in its mission to offer quality education, promote critical thinking, and nurture ethical values. The college aspires to academic excellence, personal growth, and societal engagement, all in alignment with the broader objectives of the university. In this pursuit, the teaching faculty at SCM focuses on:

- **Inculcating Values:** Teachers work diligently to instill core values in students, even in the face of adversity.
- **Encouraging Critical Thinking:** Students are trained to apply analytical skills and critical thinking to real-life situations, bridging the gap between theory and practice.
- **Fostering Ethical Values:** The curriculum emphasizes holistic development through the integration of ethical learning, preparing students to become responsible citizens.
- **Promoting Academic Excellence:** By identifying and supporting talented students, teachers aim to foster a culture of academic achievement, particularly among those who are first in their families to pursue higher education.

Curriculum Development and Documentation

SCM's The curriculum development process involves:

- Faculty and expert participation
- Stakeholder input
- Structured content updates
- University guidelines (UGC directives)
- Assessment and collaboration with experts (UGBOS)
- Publishing and distributing the curriculum

The college maintains thorough documentation, including an academic calendar, syllabi distribution, and assessment strategies, all aligned with university regulations.

Teaching-Learning Strategies and Faculty Development

SCM employs diverse teaching methods, such as engaging lectures, experiential learning, and technology integration. The college also emphasizes faculty development through professional programs, peer collaboration, and research opportunities.

Assessment, Feedback, and Collaboration

Regular formative and summative assessments, coupled with feedback from stakeholders, help SCM identify areas for improvement. Continuous monitoring ensures curriculum effectiveness. SCM also collaborates closely with the university, adhering to guidelines and participating in workshops to enhance curriculum delivery.

Conclusion

SCM remains dedicated to delivering a comprehensive educational experience despite significant challenges. Through structured curriculum planning, innovative teaching strategies, and continuous faculty development, SCM equips students for successful futures. The college's commitment to quality education, critical thinking, and ethical values ensures that students receive the necessary support to excel academically and grow personally.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 28

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 51.36

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
991	647	0	803	386

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In the evolving landscape of education, institutions are increasingly embedding crosscutting issues within their curricula to prepare students for the complex challenges of the modern world. Our college joins this movement by integrating crucial themes such as Professional Ethics, Gender Sensitization, Human Values, Environment, and Sustainability into its educational framework. This approach reflects our commitment to fostering a holistic educational experience that transcends traditional subject boundaries.

Professional Ethics: Fostering Ethical Professionalism

- Ethical Foundations in Professional Practice
- **Curriculum Integration**
SCM incorporates dedicated modules on Professional Ethics within relevant courses, providing students with a structured understanding of ethical principles.
- **Experiential Learning**
Through case studies and real-life scenarios, students engage in ethical decision-making exercises that simulate professional challenges.
- **Industry Insights**
Guest lectures from experts offer practical insights into ethical dilemmas and challenges in various professions.

Gender Sensitization: Promoting Inclusivity and Equality

- Gender Awareness and Equality
- **Inclusive Content**
Course materials reflect diverse gender perspectives, ensuring a comprehensive understanding of gender issues.
- **Awareness Initiatives**
SCM organizes seminars, workshops, and campaigns to raise awareness about gender-related issues and promote equality.
- **Gender Discourse**
Open dialogues challenge stereotypes and foster a culture of inclusivity within the academic

community.

Human Values: Cultivating Ethical and Moral Foundations

- Value-Based Education and Social Responsibility
- **Interdisciplinary Integration**
Human values are integrated into various disciplines, reinforcing their importance in academic and personal contexts.
- **Value-Centric Activities**
Activities such as debates, community service, and projects foster and practice human values in real-life situations.
- **Leadership and Integrity**
Curriculum encourages students to exemplify values such as leadership and integrity in all areas of life.

Environment and Sustainability: Nurturing Environmental Stewardship

- Environmental Awareness and Action
- **Curriculum Integration**
The mandatory "Environmental Studies" course provides a comprehensive understanding of environmental issues and sustainability practices.
- **Green Initiatives**
SCM promotes sustainability through tree planting, waste reduction drives, and eco-awareness campaigns involving the college community.
- **Student Engagement**
Eco clubs and workshops offer hands-on experiences in environmental stewardship, encouraging active participation.

Inclusive Teaching-Learning Strategies: Addressing Diverse Learning Needs

- Effective and Adaptive Teaching Methods
- **Differentiated Instruction**
Teaching strategies are adapted to cater to diverse learning styles and abilities, ensuring effective engagement with the material.
- **Multimedia Resources**
The use of multimedia and varied resources enhances engagement and supports different learning preferences.
- **Collaborative Learning**
Group activities and collaborative projects promote understanding and appreciation of diverse perspectives.

Assessments and Feedback: Measuring Holistic Learning

- Comprehensive Evaluation and Improvement

- **Ethical Case Analysis**

Assessments include scenarios that require students to apply ethical reasoning, ensuring practical understanding.

- **Gender-Sensitive Assessments**

Evaluation methods are fair and sensitive to gender issues, reflecting the college's commitment to inclusivity.

- **Value Reflection**

Assignments require students to reflect on and demonstrate their understanding of human values in practice.

Empowering Students for a Complex World

Through the integration of Professional Ethics, Gender Sensitization, Human Values, Environment, and Sustainability, our college provides an education that transcends traditional learning. By fostering critical thinking, ethical responsibility, and environmental stewardship, SCM equips students to become catalysts of positive change, ready to contribute meaningfully to their communities and society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 57.57

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 639

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 73.68

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
492	470	500	531	580

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
732	732	676	676	676

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 79.56

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
244	257	249	248	263

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
332	332	307	307	307

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 34.69

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

In the rural landscape of Sadhan Chandra Mahavidyalaya (SCM), students face unique challenges, including limited resources and socio-economic barriers. Despite these hurdles, SCM is dedicated to transforming these obstacles into opportunities. By adopting innovative, student-centered methods, the college strives to enrich educational experiences and offer meaningful support, particularly to marginalized communities and girl children. Through a thoughtful blend of practices and technologies, SCM aims to empower its students and provide them with a robust foundation for future success.

Experiential Learning: Bridging Theory with Practice

SCM prioritizes experiential learning to connect classroom knowledge with real-world applications.

- **Community Engagement:** Service projects foster social responsibility and practical application of academic concepts.
- **Holistic Development:** Cultural and sports activities, along with gym and yoga, enhance personal growth, teamwork, and leadership.
- **Experiential Learning:** Educational tours and on-field activities bridge theory with real-world practice.
- **Collaborative Learning:** Group projects and student-centered activities, including the college magazine, promote problem-solving and peer interaction.
- **Expert Insight:** Invited lectures and simulations like the Youth Parliament broaden perspectives and develop critical skills.
- **Skill Building:** Workshops in soft skills and practical exercises prepare students for professional environments.

Participative Learning: Encouraging Active Engagement

Participative learning at SCM involves students directly through various interactive methods.

- **Additional Qualifications:** Add-on certificate courses offer practical skills and further qualifications.
- **Interactive Learning:** Group discussions and webinars facilitate deeper engagement and broaden knowledge.
- **Creative Expression:** Poster making and photography activities foster visual learning and creativity.
- **Adaptive Teaching:** Online feedback tailors teaching methods to individual student needs.
- **Collaborative Communication:** Instant messaging groups enhance peer interaction and collaboration.

Problem-Solving Methodologies: Developing Analytical Skills

SCM integrates problem-solving methodologies to cultivate critical thinking and practical skills.

- **Examination Preparation:** Competitive training enhances problem-solving capabilities for external assessments.

- **Career Development:** Strategic career guidance supports planning and growth.
- **Policy Simulation:** Youth Parliament fosters analytical and debate skills through policy-making activities.
- **Complex Problem-Solving:** Exercises and workshops challenge students to build resilience and innovative thinking.
- **Presentation Opportunities:** Seminars provide platforms for presenting research and reinforcing problem-solving abilities.

ICT-Enabled Tools & Online Resources: Enhancing Learning Through Technology

SCM employs ICT tools to create a dynamic and accessible learning environment.

- **Enhanced Connectivity:** Wi-Fi and online platforms ensure access to resources and remote learning.
- **Efficient Management:** Learning management systems, forms, and online assessments streamline coursework and evaluations.
- **Resource Accessibility:** Library software, e-resources, and computer labs provide extensive academic materials and hands-on tech experience.
- **Collaborative Tools:** Instant messaging groups facilitate communication and collaborative learning.

Conclusion

Sadhan Chandra Mahavidyalaya confronts the challenges of rural education head-on through these student-centric methodologies. By integrating experiential and participative learning, problem-solving approaches, ICT-enabled tools, and extensive online resources, SCM addresses the unique needs of its students. The college's commitment to these innovative practices ensures that students, especially those from marginalized communities and girl children, receive a comprehensive and empowering education. Through these efforts, SCM prepares its students to overcome educational barriers and contribute meaningfully to their communities and society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	32	32	31	23

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 69.33

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	22	22	23	15

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

At Sadhan Chandra Mahavidyalaya, our approach to assessment and grievance management is centered on fostering a transparent, fair, and efficient educational environment. We are dedicated to maintaining high standards in both internal and external assessments while ensuring that any issues are addressed promptly and effectively. Our commitment to these principles not only supports academic integrity but also enhances the overall student experience.

1. Transparency in Assessment Mechanisms:

- **Adherence to Curriculum Structures:** Our adherence to the CBCS and CCF curriculum structures set by the University of Calcutta provides a clear framework for academic activities. This alignment ensures that our academic calendar supports effective curriculum delivery and examination processes, thereby reinforcing consistency and fairness in evaluations.
- **Internal Assessment Practices:** Internal assessments are overseen by the 'Examination Sub-Committee,' ensuring that examination schedules and evaluations are conducted transparently. The rigorous process of verifying and uploading marks to the university portal guarantees the accuracy of assessments. Records are diligently maintained for a minimum of five years, and any discrepancies are swiftly addressed through coordination with the Controller of Examination.
- **External Assessment Procedures:** External assessments are organized by the University at designated centres, where evaluations are conducted by external teachers. This process maintains objectivity and fairness in grading. Results are published online, offering students the opportunity to review their performance and request re-evaluations if needed. Students who do not pass can also reappear for supplementary exams through the college.

2. Efficient Grievance Redressal System:

- **Accessibility:** Our grievance redressal system is designed to be accessible and responsive. The grievance redressal cell, along with the Examination and Academic Sub-Committees, provides several channels for lodging complaints, including email, phone, and in-person meetings. This variety ensures that students can easily voice their concerns and receive prompt support.
- **Timeliness:** We are committed to addressing grievances in a timely manner. Complaints are acknowledged quickly, with clear timelines provided for resolution. Regular updates are given to complainants, ensuring that the process remains transparent and that students are informed throughout the resolution period.
- **Fairness and Impartiality:** Our procedures for handling grievances are built on principles of fairness and impartiality. We emphasize confidentiality and base our decisions on comprehensive investigations and the consideration of all relevant information. This approach guarantees that each grievance is resolved with integrity, contributing to a just and supportive academic environment.

Conclusion:

Sadhan Chandra Mahavidyalaya's robust mechanisms for assessment and grievance management underscore our dedication to academic excellence and student well-being. By focusing on transparency, timeliness, and fairness, we create a nurturing environment where students can thrive academically and feel supported. Our commitment to these principles ensures that we maintain high standards of integrity and responsiveness, fostering a positive and empowering educational experience for all.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Our college embodies a commitment to transparency and accountability in its educational practices. College ensures that Programme Outcomes (POs) and Course Outcomes (COs) are clearly defined and prominently displayed on its website, making them accessible to all stakeholders.

Defining POs and COs

Programme Outcomes: • Definition: POs represent the broad objectives of an academic program, outlining the essential knowledge, skills, and attributes that students are expected to acquire by graduation. • Importance: These outcomes provide a clear vision of what graduates should achieve, ensuring that the education they receive is comprehensive and relevant.

Course Outcomes: • Definition: COs are specific learning objectives for individual courses within a program, detailing what students should know and be able to do upon completing each course. • Importance: COs offer detailed benchmarks for student learning, guiding both instruction and assessment.

Transparency and Accessibility • Website Publication: Sadhan Chandra Mahavidyalaya articulates and displays POs and COs for all its programs on its official website. This ensures that students, faculty, and other stakeholders can easily access and understand the educational goals. • Stakeholder Engagement: The clear display of outcomes aligns educational expectations and fosters a shared understanding of program objectives.

Curricular Alignment • Integration with Curriculum: POs and COs are integrated with the curriculum, ensuring that each course and program is designed to meet these outcomes. This guarantees coherence and relevance in the educational experience. • Guidance for Development: The outcomes serve as a

foundation for curriculum design, course development, and instructional delivery, ensuring that educational practices are goal-oriented and effective.

Relevance to Industry and Society • Consultation with Experts: POs and COs are developed in consultation with academic advisors, stakeholders, and industry needs to ensure they meet current market demands and societal needs. • Career Readiness: These outcomes reflect the competencies and skills required for professional success, enhancing the employability and career readiness of graduates.

Robust Assessment and Evaluation • Assessment Methods: The college employs a comprehensive assessment system to measure the attainment of POs and COs. This includes examinations, projects, presentations, and internships, all designed to align with the stated outcomes. • Continuous Improvement: Regular evaluation of student performance ensures continuous improvement in teaching and learning practices.

Orientation and Engagement • Orientation Sessions: New students participate in mandatory orientation sessions that introduce them to the POs and COs, emphasizing their significance. This ensures a smooth transition into their academic journey. • Engagement Platforms: The college fosters active student engagement through platforms such as:

- Teacher-Student Committee for Academic Grievances: Addresses academic concerns and fosters a supportive learning environment.
- Mentor-Mentee Platforms: Provides personalized guidance and support to students.
- Feedback: Regular feedback from students helps in the continuous refinement of educational practices.

Conclusion Through a structured and transparent approach, SCM ensures that its educational practices are aligned with clearly defined outcomes. This systematic model fosters academic excellence and prepares students for professional success and societal contribution. College's commitment to transparency, relevance, and continuous improvement stands as a testament to its dedication to quality education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

At Sadhan Chandra Mahavidyalaya, we adopt a comprehensive approach to elevate student outcomes through rigorous curriculum development, effective teaching practices, and robust assessment mechanisms. By aligning Program Outcomes (POs) and Course Outcomes (COs) with institutional goals and regulatory standards, we ensure that our educational framework is both transparent and responsive. Our systematic monitoring of teaching activities, combined with regular feedback collection and analysis, enables us to continuously refine our methodologies. This commitment to transparency and continuous improvement is central to providing our students with a meaningful and effective learning experience.

1. Curriculum Development and Alignment

- **Defining and Developing Outcomes:**

- Program Outcomes (POs) and Course Outcomes (COs) are crafted by each department to align with institutional goals and regulatory standards.
- These outcomes ensure that all courses contribute effectively to achieving the program's objectives.

- **Publication and Transparency:**

- POs and COs, along with their mapping, are documented and published on the college website for transparency.

2. Monitoring Teaching-Learning Activities

- **Oversight Bodies:**

- The IQAC, Academic Sub-committee, and Examination Sub-committee regularly review teaching-learning activities.
- Recommendations are made for improvements based on these reviews.

- **Parent-Teacher Interactions:**

- Regular meetings with parents to discuss student progress and gather feedback contribute to ongoing enhancements.

3. Feedback Collection and Analysis

- **Feedback Mechanisms:**

- Feedback is gathered from students regarding their learning experiences and from teachers on student performance.

- **Analysis and Reporting:**

- Data from feedback is analyzed to identify areas needing improvement.
- Detailed reports are prepared to guide necessary adjustments to curricula and teaching methods.

4. Assessment and Reporting

- **Internal Assessments:**

- Regular class tests and semester examinations assess student performance against COs.
- Results are recorded, analyzed, and reported to track progress and effectiveness.

- **Alumni Tracking:**

- Messaging groups and tracking systems collect data on alumni progression and career achievements, providing insights into long-term program impact.

5. Reporting and Performance Review

- **Periodic Reporting:**
 - Regular reports on student results, admissions, and progression are generated for performance reviews.
- **External Reviews:**
 - Objective assessments from external reviews provide additional insights and ensure alignment with best practices.

6. Attainment Level Calculation

- **Assessment Models:**
 - **Direct Assessment:** Involves marks from internal assessments and final exams.
 - **Indirect Assessment:** Based on feedback from students, parents, and teachers.
- **Aggregation and Analysis:**
 - CO attainment levels are calculated by aggregating weighted scores from various assessments.
 - POs attainment levels are determined by mapping CO attainments to POs.
- **Continuous Improvement:**
 - Attainment data is reviewed periodically, and teaching methodologies are adjusted to enhance outcomes.

Through its structured approach to curriculum alignment, teaching monitoring, and assessment, Sadhan Chandra Mahavidyalaya ensures that we meet and exceed educational standards. By leveraging comprehensive feedback mechanisms and rigorous attainment calculations, we actively address areas for improvement and adapt our practices to enhance student learning outcomes. Our commitment to transparency, accessibility, and continuous improvement underscores our dedication to academic excellence, creating an environment where students are well-prepared to reach their full potential and make meaningful contributions to their communities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 74.58

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
155	172	239	176	147

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
273	284	247	190	198

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process Response: 3.93	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college, located in rural area of Falta Region, West Bengal, has emerged as a beacon of innovation and advancement in higher education. Recognizing the importance of fostering an ecosystem conducive to innovation and nurturing the Indian Knowledge System (IKS), SCM has undertaken several initiatives aimed at promoting awareness about Intellectual Property Rights (IPR), establishing an IPR cell, setting up an incubation centre, and facilitating the creation and transfer of knowledge. This report highlights these initiatives and their outcomes, demonstrating SCM's commitment to academic excellence and innovation.

Awareness about IPR

- SCM has been proactive in raising awareness about Intellectual Property Rights among its faculty, and students. Workshops, seminars and webinars are regularly conducted to educate the

academic community about the significance of IPR in protecting innovations and fostering creativity. These initiatives have empowered stakeholders with the knowledge to identify, protect, and commercialize their intellectual assets effectively

Establishment of IPR Cell

- In a significant step towards promoting innovation and protecting intellectual property, SCM established an IPR Cell. This dedicated unit serves as a resource hub, providing guidance and support to faculty and students in navigating the complexities of IPR. The IPR Cell facilitates the filing of patents, copyrights, and trademarks, thereby safeguarding original ideas and inventions generated within the institution.

Incubation Centre

- Sadhan Chandra Mahavidyalaya (SCM) is committed to fostering innovation and entrepreneurship among its students, faculty, and the local community. The Incubation Centre aims to provide a supportive environment for budding entrepreneurs to develop their ideas into viable businesses. This support ecosystem enables students and alumni to transform innovative ideas into viable business ventures, thereby contributing to economic growth and societal development. It also aims to contribute to the economic development of the Falta Economic Zone and surrounding areas.

Creation and Transfer of Knowledge

- SCM emphasizes the creation and dissemination of knowledge rooted in the Indian Knowledge System (IKS). Faculty members are encouraged to conduct research that preserves and advances traditional knowledge systems while addressing contemporary challenges. Through publications, conferences, and collaborative projects, SCM actively promotes the exchange of ideas and expertise among its students.

The outcomes of SCM's initiatives are evident in various dimensions:

- **Increased Awareness and Participation:** There has been a noticeable increase in awareness about IPR among students and faculty, resulting in a higher number of Research Publications.
- **Entrepreneurial Success:** The Incubation Centre has incubated several successful Workshops and seminars contributing to job creation and economic empowerment in the region.
- **Research Impact:** Research outputs reflecting the richness of IKS have gained recognition, contributing to academic discourse and policy formulation.
- **Beyond Classroom teaching:** To enhance the pragmatic learning experience of students beyond the classroom teaching MoU's with other Educational institution both National and International were signed.
- **Community Outreach:** The institution has active NSS unit and Eco-club providing extension and outreach activities for the betterment of the community.

SCM remains committed to sustaining this ecosystem of innovation, thereby nurturing a new generation of thinkers, creators, and entrepreneurs equipped to address global challenges while celebrating India's rich intellectual heritage.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 66

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	09	43	02	04

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.04

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	1	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.22

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	8	7	5

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Sadhan Chandra Mahavidyalaya's extension activities over the last five years have made a significant impact on the neighbourhood community in terms of sensitizing them to social issues and fostering holistic development. It is essential to continue these efforts and further expand the reach and impact of such initiatives for the betterment of the community and contribute to holistic development. Few Activities that are immensely contributed for the betterment of the college surroundings and its community.

- **Menstrual Hygiene Awareness:** The impact of organizing menstrual hygiene awareness camp activity has been significant, as evidenced by increased awareness and adoption of hygienic practices among women and girls in the neighbourhood.
- **Tree Plantation and Seed Plantation Day:** These initiatives have contributed to environmental sustainability and instilled a sense of responsibility towards nature among participants.
- **Observing World Bicycle Day:** Encouraging eco-friendly transportation and promoting a healthy lifestyle, Sadhan Chandra Mahavidyalaya has actively observed World Bicycle Day. This has not only reduced carbon emissions but also promoted physical fitness and well-being.
- **Adult Literacy Camps:** Recognizing the importance of education for all, the college has conducted adult literacy camps to empower members of the community with basic literacy and numeracy skills. These camps have catered to individuals of all ages who were deprived of formal education.
- **Gender Sensitization Programs:** In an effort to promote gender equality and combat discrimination. These initiatives have aimed at challenging stereotypes, addressing gender-based violence, and fostering inclusivity.
- **Miking Against Child Labor:** Taking a stand against child labor, the college has conducted Miking campaigns to raise awareness about the detrimental effects of child labor and the importance of education.
- **Voter Awareness Camp:** Sadhan Chandra Mahavidyalaya has been proactive in organizing voter awareness camps to educate community members about the importance of voting and their civic responsibilities.
- **Workshop against Child Marriage:** Sadhan Chandra Mahavidyalaya has advocated for the eradication of child marriage practices and highlighted the detrimental effects on children's rights and well-being.
- **Visit to Orphanage:** This visit have provided an opportunity for interaction with orphaned children, offering emotional support and practical assistance. The impact has been twofold, benefiting both the orphanage children and the participants, who gain a deeper understanding of social issues.
- **AIDS Awareness Camp:** In the fight against HIV/AIDS, the college has conducted awareness camps to disseminate information about prevention, treatment, and stigma reduction.
- **Anti- Drug Campaign:** Taking a stand against drug abuse, the college has organized miking

campaigns to raise awareness about the dangers of substance abuse and the importance of leading a drug-free life.

- **Integration Programs:** Sadhan Chandra Mahavidyalaya has facilitated integration programs aimed at fostering social cohesion, harmonious and inclusivity within the neighbourhood.

The college has demonstrated a commitment to creating positive change in society. It is essential to sustain and expand these efforts to address emerging challenges and further enhance the well-being of the community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Sadhan Chandra Mahavidyalaya has always been more than an educational institution; it is a beacon of hope, service, and commitment to the local community. Recently, the college has been showered with accolades for its outstanding extension and outreach endeavors, reflecting its deep-rooted dedication to community welfare, environmental sustainability, and youth empowerment. This report highlights the various recognitions bestowed upon the college:

Advancing Community Welfare: Falta Panchayat Samity recognized Sadhan Chandra Mahavidyalaya for its exemplary dedication to advancing community welfare. The college's relentless efforts in improving the lives of local residents through various outreach programs have set a benchmark for community service.

Championing Adult Literacy: The Office of the Sub-Inspector of Schools awarded the institution for its outstanding adult literacy camp activities. These initiatives, led by students and staff, have significantly enhanced literacy rates, empowering adults with the gift of education and knowledge.

Health Outreach Excellence: Health-related extension activities conducted by the college earned recognition from the Falta Block Health & Family Welfare Samiti. Through health camps and awareness programs, the institution has played a crucial role in promoting wellness and healthy living within the community.

Uplifting Local Residents: The college's exceptional work during the Covid-19 pandemic did not go unnoticed. The Office of the Block Development Officer honored the institution for its swift and effective relief efforts, demonstrating remarkable resilience and compassion in times of crisis.

Environmental Stewardship: Sadhan Chandra Mahavidyalaya's Riverbank Tree Plantation Drive at Falta River bank, aimed at preventing soil erosion and raising environmental awareness, was acknowledged with a Certificate of Recognition. Additionally, the college's clean-up drive in Purba Debipur and tree plantation efforts in Padmapur, Mallikpur, and Falta further solidified its reputation as an environmental steward.

Empowering Youth and Promoting Civic Duty: The college's initiatives to empower local youth were celebrated by Falta Vivekananda Adarsha Vidyalaya. The Safe Path: Drug Awareness Campaign and Poll Power: Voter Awareness Campaign was particularly lauded for their impact in educating and inspiring young minds. Efforts to promote gender equality through workshops and self-defense programs were also recognized. These initiatives, led by Tejaswini (Women Cell), have empowered female students, fostering a safer and more inclusive environment.

Special Children Engagement: The college's community engagement and social responsibility initiatives were further acknowledged by Basudevpur Deaf & Dumb Residential Institution for the program "A Day with Special Children". This recognition underscores the institution's dedication to inclusivity and support for all community members.

Clean and Green Campus Initiatives: The College's commitment to maintaining a clean and green campus earned it multiple accolades. Falta Panchayat Samity and the Office of the Block Development Officer recognized the institution's proactive practices and environmental promotion efforts, both on and beyond the campus.

The numerous recognitions and certificates awarded to Sadhan Chandra Mahavidyalaya are a testament to its multifaceted contributions to community welfare, environmental sustainability, and youth empowerment. These accolades not only honor past achievements but also inspire continued dedication to making a positive impact on society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 51

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	5	0	2	32

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 27

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

At Sadhan Chandra Mahavidyalaya, we believe that education goes beyond the classroom. Our campus is designed to provide students with a well-rounded experience that supports both their academic and personal growth. Here's how we do it:

Inspiring Learning Spaces

- **Versatile Classrooms:** We have 15 classrooms, each thoughtfully designed to accommodate various academic activities. Among them, two are smart classrooms equipped with the latest technology, making learning more interactive and engaging.
- **Expanding Opportunities:** In 2017, we took a significant step by introducing a distance education program through our study center affiliated with Netaji Subhas Open University, Kolkata. This initiative allows students to continue their education in a flexible manner, catering to diverse needs.

A Library at the Heart of Learning

- **Resource-Rich Library:** Our Central Library is more than just a collection of books; it's a space where students and faculty come to expand their knowledge. With over 6,000 textbooks and reference materials, it's a vital resource for everyone on campus.
- **Modernized for Convenience:** We've upgraded to an automated system using Koha LMS-Software, making it easier for everyone to find and borrow books. The library also offers a 40-seat reading area and a computer lab with internet access, providing a quiet and connected space for study.

Hands-On Learning and Technology

- **Geography Laboratory:** This lab may be small, but it's well-equipped with essential tools that give students practical experience in their field.
- **Tech-Enabled Campus:** With 23 computers and campus-wide Wi-Fi, we ensure that students and staff are always connected. Whether in classrooms, the library, or the office, technology is integrated seamlessly into our daily activities.

Promoting Physical Well-being

- **Sports Facilities:** Our campus is home to a large playground where students can enjoy outdoor games like football, cricket, and volleyball. We also support track and field events, giving students plenty of opportunities to stay active.
- **Indoor Games:** For those who prefer indoor activities, we have facilities for carrom, ludo, and chess, offering a fun and engaging way to relax and compete.
- **Gym and Yoga Center:** We care about the health of our students and staff. Our gymnasium is available for physical workouts, while the Yoga Center offers a space for mental and physical well-being, with special events like International Yoga Day to highlight the importance of balance in life.

Celebrating Culture and Community

- **Cultural Activities:** We believe in celebrating the rich cultural heritage of our community. Our college hosts various events, including the Annual Cultural Program and Freshers' Welcome, as well as observances of important personalities' birthdays.
- **NSS and Community Service:** Our National Service Scheme (NSS) team is active in the community, organizing health check-ups, tree planting, and camping programs. These activities help our students develop a strong sense of responsibility and give back to society.

At our college, we're dedicated to providing an educational experience that nurtures every aspect of our students' lives. Whether it's in the classroom, on the field, or in the community, we strive to help them grow into well-rounded individuals ready to make a positive impact in the world.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 56.09

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.42	0	0.36	6.19	60.5

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Central Library is a collection of various sources of information which is accessible to a defined community- students and teachers, for reading, reference or borrowing. The library of the college has been in effect since the establishment of the college.

The Sadhan Chandra Mahavidyalaya Central Library has an impressive collection of mainly textbooks, Reference Books covering all the eight subjects including EVS taught in the college. Library follows open access method for the students and teachers also. Books are classified with the help of Dewey decimal classification Scheme (23rd Edition) and organized according to Class number allotted for books. Users can be highly motivated by proper utilization of these knowledge resources. The Central Library accommodates the Reading area facility with 40 seating capacity.

College authority forms a Library sub-committee with Librarian as the convenor of this committee and all HODs as its members. The members of this sub-committee frame rules for students, teaching and non-teaching staff members; take decisions, adopting resolutions and enforcing these.

LIBRARY LOCATION

The College Library is located in the south-east portion of the college building. It is a single room; one storied building which has a facility of Reading Area, Stack Area, and Lending area.

MISSIONS OF THE LIBRARY

Central Library of Sadhan Chandra Mahavidyalaya caters to the needs of academic community of the college six days a week except Sunday to support the curriculum and research programmes of the institution and helps to conserve and disseminate knowledge.

As information resource centre Library offers diversified reading materials and resources for its diversified clientele i.e., Students, Faculty members, non-teaching staff etc. Sadhan Chandra Mahavidyalaya Central Library literally an inseparable aspect of the college. It is offering valuable information services highlighting following goals and objectives:

- To provide curriculum-based information resources for the users;
- To select, acquire, organise and utilize reading materials for the purpose of information dissemination, relevant to the aims and objectives of the institution;
- To provide services to users for effective utilization of library resources with personal touch as the students of this college mostly are first generation learners.
- To encourage reading habits particularly of the students' community and to make them aware of the importance of library in career building and in further research work.

FACILITIES IN COLLEGE CENTRAL LIBRARY:

Library is committed to providing widest possible access to information and this commitment is reflected in the range of services provided by it. The library spares no efforts to fulfill its mission by selecting, acquiring, organizing, reserving, maintaining, and providing access to a collection of materials and electronic resources that address the needs of the academic community.

Library Services: At present, the library offers following services:

- Lending facility
- Reading Room facility
- Reference Service
- Internet and Wi-Fi Service
- Photocopy/ Reprography Service
- Online Consultation Service over phone
- Career Guidance Service for Pass out and present students both

- Library Management Software Koha was installed in our college central library for digitisation of our existing resources.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Sadhan Chandra Mahavidyalaya is committed to providing state-of-the-art IT facilities to enhance the learning experience and administrative efficiency. Our institution consistently updates and maintains its IT infrastructure, ensuring that students and staff have access to the latest technology and high-speed internet.

Comprehensive Internet Access

The college offers an internet bandwidth of 100 MBPS, supporting a Wi-Fi-enabled campus accessible to all students and staff. This robust connectivity ensures seamless internet access across the college premises, facilitating online learning, research, and communication at any time. The internet services are provided by S.M. Communication, Falta, guaranteeing reliable connectivity.

Modern Classrooms and Facilities

Sadhan Chandra Mahavidyalaya boasts a total of 23 computers across the campus. We have three smart classroom and a seminar hall that can accommodate approximately 100 students. These rooms are equipped with projectors, allowing for interactive PowerPoint presentations and multimedia teaching. Our dedicated smart classrooms provides an enriched learning environment with advanced audio-visual equipment.

Strategically Placed IT Resources

To optimize access and usability, Wi-Fi routers are strategically placed in key areas such as the Principal's Room, College Office, Library, and Staff Room. The Principal's Room houses one computer, while the Central Library is equipped with six computers and one in the smart classroom cum seminar hall with a sound system facility. The Teachers' Room contains two computers, Room 102 has two computers, and the IQAC/NAAC Room features four computers. The College Office Room is furnished with six computers, and the Student Union Room has one computer.

Advanced Library and Research Facilities

Our Central Library has transformed from a manual system to a fully automated one with the integration of Koha Software for efficient book management. The library features a dedicated computer lab with four computers and a printer, all connected to high-speed broadband internet. Students and teachers have access to well-equipped computers with internet connectivity, allowing them to access study materials and job-related information online.

Integration of ERP Systems for E-Governance

Sadhan Chandra Mahavidyalaya aims to leverage modern technology through a comprehensive Enterprise Resource Planning (ERP) system. The institution employs various e-governance systems and portals to ensure efficient and effective management of its administrative, financial, academic, and examination processes. Administrative processes are managed through CAS 7.1, while financial management is streamlined using Tally ERP 9, HRMS, IFMS, NGIPF, and GRIPS.

Additional IT Support and Maintenance

The college provides essential printing and scanning facilities. Uninterrupted power backup is ensured through the availability of UPS systems for all computers. Regular maintenance is conducted, with computers being formatted and updated with the latest antivirus software to ensure security and optimal performance.

Commitment to Continuous Improvement

Sadhan Chandra Mahavidyalaya is dedicated to continuously enhancing its IT infrastructure to support academic excellence and administrative efficiency. By providing modern facilities and ensuring their regular update and maintenance, the institution fosters an environment conducive to learning, research, and professional development. Through these efforts, the college remains at the forefront of technological integration in education, preparing students and staff for the challenges of a digital world.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 555

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 2

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 17.2

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.70	3.04	2.49	5.73	3.73

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 60.45

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
684	642	463	734	804

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 44.51

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1110	487	00	670	183

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 15.41

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	35	35	22	11

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
155	172	239	176	147

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.13

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
7	9	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 31.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
53	18	10	37	41

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Sadhan Chandra Mahavidyalaya plays a pivotal role in fostering a lasting relationship between the institution and its former students. This association not only helps in maintaining a strong network among alumni but also significantly contributes to the development and growth of the college. The following report outlines the various contributions of the Alumni Association to Sadhan Chandra Mahavidyalaya.

Academic and Career Support

The Alumni Association plays a crucial role in enhancing the academic and career prospects of current students through:

- **Guest Lectures and Workshops:** Organizing lectures, seminars, and workshops by distinguished alumni who share their expertise and experiences, providing valuable insights into various fields.
- **Mentorship Programs:** Establishing mentorship programs where alumni guide students in their academic pursuits and career planning, helping them navigate challenges and make informed decisions.
- **Internship and Job Placement Assistance:** Leveraging the professional networks of alumni to provide internship opportunities and job placements for students, thereby improving their employment prospects.

Networking and Community Building

Fostering a sense of community and belonging is another vital function of the Alumni Association:

Reunions and Networking Events: Regularly organizing reunions, networking events, and social gatherings to strengthen the bonds among alumni and between alumni and the institution.

Alumni Directory: Maintaining an updated alumni directory that helps in building a robust network, facilitating professional connections, and encouraging collaboration among alumni.

Enhancing Institutional Reputation

The achievements and recognition of alumni contribute significantly to enhancing the institution's reputation:

Recognition of Distinguished Alumni: Honoring alumni who have achieved notable success in their fields, thereby highlighting the quality of education and training provided by the institution.

Public Relations and Outreach: Alumni serve as ambassadors of the college, promoting its achievements and strengths to the wider community, attracting potential students, faculty, and funding opportunities.

Community and Social Initiatives

Alumni often engage in various community and social initiatives that reflect positively on the institution:

- **Social Service Projects:** Participating in and funding community service projects that align with the college’s mission and values, such as environmental sustainability, literacy programs, and health camps.
- **Cultural and Sports Activities:** Supporting cultural and sports activities within the college, encouraging a holistic development approach for students.

The Alumni Association of Sadhan Chandra Mahavidyalaya is a cornerstone of the institution's ongoing success and development. Through their financial contributions, academic support, networking efforts, and community initiatives, alumni play a critical role in shaping the future of the college. Their unwavering commitment and involvement ensure that Sadhan Chandra Mahavidyalaya continues to thrive and uphold its mission of providing quality education and fostering overall development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Sadhan Chandra Mahavidyalaya is committed to its vision and mission of fostering holistic education, promoting research, and contributing to societal development. The institutional governance and leadership align with these guiding principles, ensuring all practices and policies reflect the institution's core values. This alignment is evident in the implementation of the National Education Policy (NEP) 2020, sustained institutional growth, decentralization of authority, participative governance, and the formulation of short-term and long-term institutional perspective plans.

Vision and Mission Alignment

The governance framework at Sadhan Chandra Mahavidyalaya upholds its vision of being a leading center of higher education, dedicated to creating and disseminating knowledge for societal betterment. The mission emphasizes inclusive education, innovation in teaching and research, and community engagement. These ideals are integrated into institutional practices, ensuring every strategic decision and policy resonates with these objectives.

NEP 2020 Implementation

Aligned with NEP 2020, Sadhan Chandra Mahavidyalaya has initiated key reforms to enhance education quality and accessibility. The curriculum now includes multidisciplinary and interdisciplinary approaches, promoting holistic development. Skill-based and vocational courses have been introduced to increase employability. Emphasis on research and innovation has led to the establishment of research cells and increased funding for research projects, consistent with NEP's vision of transforming India's education system.

Sustained Institutional Growth

The leadership has driven sustained institutional growth through strategic investments in infrastructure, technology, and faculty development, enhancing the institution's capacity to deliver quality education. Regular audits and feedback mechanisms ensure continuous improvement and adaptation to emerging educational trends. The institution's growth is reflected in its expanding student enrollment, increasing academic programs, and improved performance in accreditation and ranking frameworks.

Decentralization and Participative Governance

The college practices decentralized governance, empowering departments and committees to make

decisions that impact their operations. This fosters ownership and responsibility among faculty and staff, leading to efficient management. The participative governance model encourages active involvement of all stakeholders, including faculty, staff, students, and alumni, in decision-making. Regular meetings, open forums, and feedback channels ensure diverse perspectives shape institutional policies.

Institutional Perspective Plan

The leadership is forward-thinking, with a perspective plan outlining short-term and long-term goals. The short-term plan focuses on immediate priorities like curriculum updates, infrastructure development, and faculty recruitment. The long-term plan addresses broader objectives like achieving higher accreditation grades, expanding research capabilities, and enhancing community outreach. These plans are developed collaboratively, ensuring the institution's trajectory aligns with its mission and vision.

Conclusion

Sadhan Chandra Mahavidyalaya exemplifies strong governance and leadership in harmony with its vision and mission. The successful implementation of NEP 2020 reforms, sustained growth, decentralized decision-making, and participative governance testify to its commitment to educational excellence and societal contribution. The institution's strategic planning ensures continuous improvement and innovation, equipping it to meet future challenges and opportunities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Sadhan Chandra Mahavidyalaya demonstrates its commitment to excellence in education and administration through the effective deployment of its institutional perspective plan. The governance framework is robust, ensuring efficient functioning of all institutional bodies. This is evident in comprehensive policies, streamlined administration, transparent appointment procedures, and well-defined service rules that govern operations.

Policies

The institution has implemented policies that align with its mission and vision, covering curriculum

development, faculty recruitment, research promotion, infrastructure enhancement, and community engagement. Each policy fosters a conducive learning environment and promotes holistic student development. Regular reviews and updates ensure policies remain relevant to evolving institutional needs.

Administrative Setup

The administrative setup facilitates smooth operations, governed by a Governing Body, which includes faculty, administrative staff, and external experts. This body makes strategic decisions and oversees the institutional perspective plan. The Principal, as chief executive officer, ensures effective execution of policies and decisions. Committees and cells like the Academic Council, Research Committee, and Student Welfare Committee support the administration in specific areas.

Appointment Procedures

Transparent and merit-based appointment procedures ensure the institution attracts highly qualified personnel. The recruitment process involves rigorous selection, including advertisements, application screening, interviews, and expert evaluations. This process maintains high standards of teaching and administration by appointing competent candidates.

Service Rules and Procedures

Well-defined service rules govern the conduct and responsibilities of faculty and staff, covering job roles, performance evaluations, promotions, leave policies, and disciplinary actions. These rules create a fair and motivating work environment, encouraging faculty and staff contributions to institutional growth. Regular training and development programs keep faculty and staff updated with the latest field developments.

Effective Functioning of Institutional Bodies

Effective functioning of institutional bodies is evident in the smooth execution of academic and administrative activities. Regular meetings of the Governing Body, Academic Council, and other committees ensure decisions are made collaboratively. Decentralization of authority empowers departments and committees to make impactful decisions, fostering ownership and accountability among faculty and staff.

Conclusion

Sadhan Chandra Mahavidyalaya's institutional perspective plan is effectively deployed, ensuring efficient functioning of institutional bodies. Comprehensive policies, streamlined administration, transparent appointment procedures, and well-defined service rules collectively contribute to achieving the institution's mission and vision. Commitment to governance and administration excellence ensures high-quality education and a supportive learning environment for all stakeholders.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

SCM, located at Harindanga, Falta, South 24 Parganas, is dedicated to creating a supportive work environment for both teaching and non-teaching staff. The institution has established welfare and performance appraisal systems to ensure the well-being and professional growth of its staff, enhancing their efficiency and job satisfaction.

Welfare Measures for Staffs

The college has implemented various welfare measures to enhance the work life quality for teaching and non-teaching staff.

1. Health and Well-being:

- **Health Scheme:** The college provides medical coverage through the West Bengal Health Scheme for substantive teaching staff, the Principal, and the Librarian, and the Swasthya Sathi Scheme for State Aided College Teachers and non-teaching staff.
- **Covid-19 Vaccination Drive:** In collaboration with the Health Department of the Government of West Bengal, the college organized a Covid-19 vaccination camp for all stakeholders, emphasizing health and safety.
- **Medical Assistance:** Staff have access to medical checkups in health camps organized by the college, which ensures immediate medical attention during emergencies.

2. Financial Support:

- **General Provident Fund (GPF):** All eligible staff members are covered under the GPF, securing their financial future.
- **Loans and Advances:** Financial assistance is available through non-refundable loans against PF in emergencies.
- **Pension Benefits:** The institution ensures timely processing of pension benefits for retired staff.
- **Festival Bonus:** State Aided College Teachers and non-teaching staff receive a festival bonus, and the college also provides bonuses to casual staff.
- **Monetary Help:** Staff receive incentives for conducting university examinations and other financial aids.

3. Professional Development:

- **Career Advancement Scheme (CAS):** Promotions for teachers and librarians occur periodically through CAS.
- **Promotion for Non-teaching Staff:** There are financial benefits for non-teaching staff after 10 years of service.
- **Workshops and Training Programs:** Regular workshops, seminars, and training programs are conducted to enhance professional skills.
- **Faculty Development Programmes:** The college supports staff participation in various faculty development programs.
- **Extraordinary Leave for Higher Studies:** Faculty members are granted leave to pursue higher studies.
- **On Duty Leaves:** Teaching staff can avail academic leaves for research and attending conferences.

4. Social Welfare:

- **IQAC:** The Internal Quality Assurance Cell (IQAC) addresses staff welfare needs,

ensuring grievance resolution.

- **Recreational Activities:** The college promotes work-life balance by organizing recreational activities and sports events for staff.
- **Annual Faculty Welfare Meet:** An annual Faculty Welfare Meet fosters camaraderie among staff members.

Performance Appraisal

The performance appraisal system at Sadhan Chandra Mahavidyalaya assesses and enhances the performance of teaching and non-teaching staff, ensuring constructive feedback and recognition.

1. Teaching Staff:

- **Self-Appraisal:** An annual self-appraisal system, introduced by the IQAC, requires faculty members to submit feedback on their contributions.
- **Feedback:** Students evaluate faculty based on measures like punctuality, domain knowledge, and class control.
- **Peer Review:** Peer reviews assess the collaborative qualities of the teaching staff.
- **Administrative Review:** The Governing Body, Principal, IQAC, and Academic Committee review the overall performance of the faculty.

2. Non-Teaching Staff:

- **Annual Confidential Report (ACR):** Performance of non-teaching staff is evaluated through self-appraisal.
- **Skill Enhancement Programs:** Non-teaching staff are encouraged to participate in skill enhancement programs.
- **Feedback Mechanism:** The Principal provides feedback to non-teaching staff, recognizing their contributions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 28.42

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	9	16	01	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Sadhan Chandra Mahavidyalaya, located in Falta, South 24 Parganas, is dedicated to fostering academic excellence and holistic development through effective resource mobilization and utilization. The college strategically manages funds from various sources, including government and non-government organizations, ensuring transparency and accountability through regular financial audits.

Resource Mobilization Strategies

- **Government Funding:**

- **Grants-in-Aid:** The college applies for grants-in-aid from the Government of West Bengal to support infrastructure development, faculty improvement programs, and student welfare schemes.
- **Special Grants:** The institution seeks special grants for specific projects, such as new facility construction or innovative educational programs.

- **Non-Government Funding:**

- **Corporate Social Responsibility (CSR):** Although the college has yet to secure CSR funds, it is actively pursuing these opportunities by building relationships with potential corporate partners.
- **Alumni Contributions:** Economic contributions from alumni are limited due to the marginalized location, but the alumni association provides non-financial support like mentoring and event organization.

- **Student Fees:**

- **Collection and Allocation:** Funds from student fees, including tuition, development, registration, and examination fees, are collected. Fifty percent of tuition fees are submitted to the Government, while the remainder is added to the college fund. Registration and examination fees are submitted to the University of Calcutta.

Optimal Utilization of Resources

- **Infrastructure Development:**

- Funds are allocated for infrastructure improvements, including smart classrooms, an Integrated Library Management System (KOHA), and a gymnasium facility.

- **Academic Enhancement:**

- Investments are made in new courses, advanced laboratory equipment, and faculty development programs.

- **Student Support Services:**

- Significant funds are directed towards scholarships, free ships, and welfare schemes like Kanyashree Prakalpo, supporting underprivileged students and maintaining affordable education.

- **Community Engagement and Outreach:**

- Resources support community outreach programs such as Uttaran, NSS units, health camps, gender sensitization, and environmental awareness.

Financial Management and Audits

- **Internal Audits:**

- Regular internal audits are conducted to ensure proper fund utilization and management, with maintenance of income and expenditure statements and record-keeping supervised by the Accountant, Bursar, and Principal.

- **External Audits:**

- External audits by P. D. Rungta and Company Chartered Accountants review balance sheets and financial statements, ensuring compliance with financial guidelines. Reports

are reviewed by the Governing Body to address discrepancies.

- **Financial Discipline and Austerity Measures:**

- **Expenditure Discipline:** The Principal can expend up to Rs. 15,000, while the Finance Subcommittee can authorize up to Rs. 99,999 with Governing Body approval. Purchases below Rs. 1,00,000 are made through quotations, and payments are typically done by cheque.
- **Austerity Measures:** Financial austerity practices help curb unnecessary expenditures and mobilize internal resources, resulting in a surplus used to increase funds through fixed deposits and other schemes.

Conclusion

Sadhan Chandra Mahavidyalaya's approach to resource mobilization and fund utilization reflects its commitment to academic excellence and community development. The institution's robust financial management, supported by regular audits, ensures transparency, accountability, and effective use of resources, enhancing educational offerings and contributing positively to the local community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) at Sadhan Chandra Mahavidyalaya plays a pivotal role in ensuring and enhancing the quality of education and institutional processes. Through systematic reviews and strategic initiatives, the IQAC has significantly contributed to institutionalizing quality assurance. The following points highlight the key contributions:

1. Review and Enhancement of Teaching-Learning Processes

- **Periodic Assessments:** Regular evaluations of teaching methodologies and learning outcomes to identify areas for improvement.
- **Innovative Practices:** Introduction of ICT-enabled teaching methods and interactive learning tools.
- **Faculty Development:** Organizing workshops, seminars, and training programs to enhance the teaching skills of faculty members.

2. Structural and Methodological Improvements

- **Operational Efficiency:** Streamlining administrative processes to ensure smooth functioning and better resource management.
- **Infrastructure Upgrades:** Enhancing classroom facilities, laboratories, libraries, and other learning environments to support modern educational needs.

3. Regular Monitoring and Feedback Mechanisms

- **Stakeholder Feedback:** Collecting feedback from students, faculty, parents, alumni, and employers to understand their perspectives and expectations.
- **Action Plans:** Developing and implementing action plans based on feedback to address identified gaps and enhance overall quality.
- **Progress Tracking:** Maintaining records of incremental improvements and achievements in various activities.

4. Fostering a Culture of Quality

- **Quality Awareness:** Promoting a culture of quality through regular awareness programs, quality circles, and internal audits.
- **Transparency:** Ensuring transparency in evaluation processes, governance, and decision-making.
- **Inclusivity and Participation:** Encouraging participation from all stakeholders in quality assurance processes to foster a sense of ownership and accountability.

5. Outcome-Based Education (OBE)

- **Defining Learning Outcomes:** Clearly articulating the desired learning outcomes for each program and course.
- **Assessment and Evaluation:** Implementing robust assessment methods to measure the attainment of learning outcomes.
- **Continuous Improvement:** Using assessment data to make informed decisions and drive continuous improvement in educational offerings.

6. Documentation and Reporting

- **Comprehensive Records:** Maintaining detailed records of all quality assurance activities, reviews, and outcomes.
- **Academic and Administrative Audit:** The institution implements an Academic and Administrative Audit (AAA) through systematic internal and external reviews of performance

Through these strategic initiatives, the IQAC at Sadhan Chandra Mahavidyalaya has effectively institutionalized quality assurance processes, leading to sustained improvements in teaching, learning, and overall institutional performance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Nobel laureate Malala Yousafzai once said, "We cannot all succeed when half of us are held back." This powerful message inspires us every day to build a campus where gender equity is at the heart of everything we do. Over the past five years, our college has embraced this philosophy, working hard to create a fair and balanced environment for everyone, regardless of gender. For us, gender equity isn't just a policy; it's a living, breathing part of our community, shaping how we learn, interact, and grow together.

Overview of Gender Equity Initiatives

Gender equity, as defined by the United Nations Population Fund, involves the fair treatment of women and men according to their respective needs. In our patriarchal society, achieving gender equality requires maintaining equity to overcome historical and social disadvantages faced by women. At SCM, our commitment to gender equity is reflected in both curricular and non-curricular initiatives aimed at leveling the playing field and empowering all students.

Curricular Initiatives

The college incorporates gender sensitization topics into the CBCS curriculum to raise awareness among students. Some examples include:

- **Bengali:**
 - "Degradation of Women" by Begum Rokeya
 - "Female Revolution in Nineteenth Century" by Sofia Khatun
- **Education:** Concepts of Gender, Sexuality, and Gender Inequality in Schools
- **English:**
 - Women's Writing: "Amar Jiban" by Rasasundari Devi
 - "Sultana's Dream" by Rokeya Sakhawat Hussain
- **History:** Topics covering social inequality and gender

These courses encourage students to critically engage with gender issues and develop a nuanced understanding of equity.

Non-Curricular Initiatives

In addition to the standard curriculum, college offers **add-on courses** through the History and Philosophy departments to further promote gender awareness and understanding.

Activities Promoting Gender Equity

SCM fosters gender equity through its **Women's Cell**, gender sensitization workshops, and inclusive policies, ensuring equal opportunities and fostering an environment of respect and support for all students.

Women's Cell: Tejaswini

Tejaswini, our active Women's Cell, plays a crucial role in fostering gender equity. It conducts workshops and seminars on topics such as menstrual health, domestic violence, and women's reservation. By involving teachers, students, and guest speakers, the cell raises awareness and encourages dialogue on gender-related issues.

Facilities and Support Systems

- **Women's Common Room:** Provides a secure and comfortable space for female students.
- **Grievance Cell:** Dedicated to addressing concerns and ensuring a safe environment.
- **Internal Complaints Committee (ICC):** Established as per government regulations to address harassment and discrimination.

Extension Programs

The college extends its gender equity efforts beyond the campus through **community outreach programs**. Students and faculty engage with local communities to challenge traditional gender roles and promote awareness about gender equality. These programs benefit the community and enrich participants' understanding of gender equity practices.

Conclusion

Our college is committed to fostering a culture of gender equity and empowerment. Through our curricular and non-curricular initiatives, supportive facilities, and community engagement, we strive to create an inclusive environment where all individuals, regardless of gender, can thrive and achieve their full potential. Our dedication to gender sensitization and equity aligns with our vision of harmonizing education with social justice.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college is committed to creating an inclusive environment that celebrates cultural, regional, linguistic, and socioeconomic diversity. Unlike metropolitan areas such as Kolkata, the Falta region is less diverse, making our efforts to promote inclusivity and non-discrimination even more significant. Our initiatives are designed to foster tolerance, harmony, and mutual respect among students and staff while emphasizing our constitutional obligations, values, rights, duties, and responsibilities as citizens.

Celebrating Diversity

SCM organizes various events and celebrations throughout the year to honor the rich cultural heritage and diversity of India. These events serve as platforms for students and staff to engage with different cultures, fostering an environment of mutual respect and understanding. Some of the key celebrations include:

- 1. Rabindranath Tagore Birth Anniversary:** Honoring the legacy of Tagore, this event encourages appreciation for literature, art, and philosophy.
- 2. Birth Anniversaries of Kazi Nazrul Islam, B.R. Ambedkar, and Pt. Iswar Chandra Vidyasagar:** These events celebrate the contributions of these great personalities to India's cultural and social landscape.
- 3. Independence Day and Republic Day Celebrations:** These national events instill a sense of patriotism and unity among students and staff.
- 4. International Mother Language Day:** This celebration promotes linguistic diversity and raises awareness about the importance of preserving mother languages.

5. Women's Day and Gender-Inclusive Lectures: These initiatives highlight the importance of gender equality and the empowerment of women.

Promoting Socioeconomic Inclusivity

Recognizing the socioeconomic diversity of our student population, Sadhan Chandra Mahavidyalaya is dedicated to supporting students from marginalized and disadvantaged backgrounds. Our efforts include:

- **Financial Assistance:** Scholarships and financial aid are provided to students in need, ensuring that education is accessible to all.
- **Corona Relief Efforts:** During the pandemic, the college supported affected families, demonstrating solidarity and compassion.

Sensitization to Constitutional Values

As part of our commitment to constitutional obligations, the college conducts various programs to sensitize students and staff about their rights and responsibilities as citizens. This includes:

- **Workshops and Seminars:** These events focus on topics such as human rights, equality, and the importance of active citizenship.
- **Rakhi Bandhan Celebration:** Promotes communal harmony and brotherhood among students of different backgrounds.

Facilities for Inclusivity

Sadhan Chandra Mahavidyalaya has developed infrastructure and programs to ensure inclusivity and accessibility for all students:

- **Ramp for People with Disabilities:** This facility ensures that our campus is accessible to students with disabilities, promoting equal opportunities for all.
- **Common Rooms and Support Services:** Dedicated spaces and services are available for female students and students from diverse backgrounds to ensure a supportive environment.

Conclusion

Sadhan Chandra Mahavidyalaya's commitment to creating an inclusive environment is evident in our diverse initiatives and programs. By celebrating cultural and regional diversity, promoting socioeconomic inclusivity, and sensitizing students and staff to constitutional values, we strive to create a harmonious and supportive community. Our efforts reflect our belief that education should empower individuals to embrace diversity, respect differences, and contribute positively to society. Through these initiatives, we aim to inspire our students and staff to uphold the values of tolerance, equality, and inclusivity in their lives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-1

Title of the Practice

Uttaran: Elevating Community Engagement and Development

Objectives of the Practice

Sadhan Chandra Mahavidyalaya, situated in a region with significant socio-economic challenges, embraces its role in community development through the Uttaran initiative. The objective is to foster collaboration between students, faculty, and local residents to address pressing social issues and promote the healthy development of the local community. This practice aims to empower students with experiential learning opportunities while contributing positively to the community's well-being.

The Context

The Uttaran initiative addresses a range of critical issues affecting the local community, including women trafficking, school dropout rates exacerbated by the lockdown period, menstrual hygiene, child sexual harassment, child labor, environmental degradation, pollution, waste management, and adult illiteracy. The region is home to many first-generation learners, highlighting the need for education and awareness campaigns. By identifying these challenges, the college seeks to create meaningful interventions and make a positive impact in these areas.

The Practice

Uttaran encourages students and faculty to engage with the community beyond academic boundaries, enhancing their education with practical experience. Despite the academic pressures students face, this practice emphasizes the importance of holistic education and community involvement. Participating in Uttaran helps students develop essential soft skills, which are highly valued in the modern Indian education system.

Under Uttaran, the college has adopted a local government primary school, where students regularly volunteer as teachers, offering classes and support. Further, our students have been involved in

promoting menstrual hygiene awareness, organizing talks with medical officers, and distributing sanitary napkins. They have also participated in community clean-up drives, waste management discussions, adult literacy programs, and campaigns to encourage literacy among the elderly. These activities foster a sense of responsibility and community among students while contributing to local development.

Evidence of Success

The success of the Uttaran initiative is evident in the enthusiastic participation of both students and the local community. The adopted school has actively engaged with the program, with the headmaster, teachers, and students showing strong support for the activities organized by the college. Community initiatives, such as awareness campaigns on sexual abuse and menstrual hygiene, have received positive feedback and support from local residents. The demand for more such programs reflects the initiative's impact and relevance.

Problems Encountered and Resources Required

One of the primary challenges in sustaining the Uttaran initiative is the lack of time available for students due to the demands of the semester system and the New Education Policy. Additionally, limited funding poses a significant barrier to expanding and sustaining these community programs. With increased financial support, the college could enhance its outreach and impact, further strengthening the Uttaran initiative.

Best Practice-2

Title of the Practice

Tejaswini: Empowering Women Through Awareness and Equity

Objectives of the Practice

The Tejaswini Women's Cell at Sadhan Chandra Mahavidyalaya is dedicated to empowering female students, who constitute nearly 80% of the student body, along with a significant portion of the faculty. The initiative aims to build self-confidence, raise gender awareness, and promote gender equity. Through seminars, workshops, and competitions, Tejaswini encourages female empowerment, transcending traditional educational boundaries to instill confidence and gender consciousness.

The Context

Located in a semi-rural and economically disadvantaged region, many students at Sadhan Chandra Mahavidyalaya are first-generation learners. In this context, gender awareness is often limited, and women's roles are traditionally restricted. Addressing these issues is crucial, both within the college and in the broader community. The Women's Cell seeks to challenge these limitations by fostering an environment of equality and empowerment.

The Practice

Tejaswini organizes a variety of programs, workshops, and seminars to promote gender equity and awareness. Celebrating International Women’s Day is a key event that highlights ongoing gender inequality, discrimination, and challenges women face. The cell addresses critical issues such as menstrual hygiene, domestic violence, acid attacks, sexual harassment, human trafficking, and online harassment.

The Women’s Cell also encourages students to participate in entrepreneurial activities by creating and selling handmade items, such as handicrafts, jewelry, and food products. Additionally, it organizes programs featuring women in non-traditional careers like photography, entrepreneurship, sports coaching, and more, inspiring students to explore diverse career paths.

Tejaswini also hosts seminars on gender-related topics, including women’s political participation and the necessity of women’s reservation in politics. The cell advocates for gender and sexual inclusivity on campus and beyond, conducting gender audits to raise awareness about sexual harassment laws and ensure no discrimination occurs based on gender. The cell ensures a supportive environment where students and staff are informed about their rights and measures against misconduct.

Evidence of Success

The success of Tejaswini is reflected in the increased self-awareness and confidence among female students. Many students have embraced gender sensitivity teachings and are capable of disseminating this knowledge further. During local programs, students have eloquently addressed issues such as menstruation taboos, recognizing good and bad touch, and responding to sexual abuse. These changes indicate the growing impact of Tejaswini in fostering a more equitable and informed community.

Problems Encountered and Resources Required

One of the primary challenges faced by the Women’s Cell is the societal taboo surrounding the topics it addresses, leading to resistance from some staff and guardians. This mental block hinders progress. Additionally, financial constraints limit the scope of activities, and the tight academic schedule under the CCF curriculum leaves little time for extracurricular initiatives. These challenges necessitate additional resources and support to enhance the cell's effectiveness.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Bharatiya ethos reveres Earth as a living entity—a mother, a *Devi*—protecting all elements of the environment. Our ancient scriptures emphasize deep respect and protection for nature, binding us to the sixth great debt, *Bhuta Runa*, our debt to the environment. As descendants of the *Rishis* who saw Earth as a living being, it is our duty to protect and heal her.

In line with this ancient wisdom, Sadhan Chandra Mahavidyalaya embodies a commitment to environmental sustainability through our *Sabujdhara* initiative. This initiative embodies our comprehensive approach to creating a sustainable and climate-friendly environment, integrating ecological responsibility into every facet of campus life.

The *Sabujdhara* Initiative

At the core of SCM's environmental sustainability efforts is our *Sabujdhara* initiative. The term *Sabujdhara*, meaning "Green Flow" in Bengali, embodies our holistic approach to creating a sustainable and climate-friendly environment. This initiative integrates key elements such as biodiversity, green landscaping, and ecological consciousness, each contributing to our goal of nurturing a green campus. Our rural setting allows us to cultivate a vibrant garden, featuring medicinal plants, vegetable plantations, and diverse tree species, along with a water body that supports endangered fish species.

In the contemporary context, where environmental sustainability has become a critical global issue, educational institutions play a crucial role in fostering green practices and ecological awareness. SCM stands out for its commitment to environmental sustainability, reflected in our distinctive initiative, *Sabujdhara*. This initiative embodies our comprehensive approach to creating a sustainable and climate-friendly environment, integrating ecological responsibility into every facet of campus life.

Biodiversity and Green Landscaping

Our campus's rural location provides a unique advantage, allowing us to develop expansive green spaces that support biodiversity. Under the *Sabujdhara* initiative, we have cultivated a garden featuring medicinal plants, vegetable plantations, and a variety of fruit and ornamental trees. This green landscaping extends beyond these plants to include diverse species of trees, shrubs, and herbs, which enhance the campus's ecological richness. A notable aspect of our green environment is the water body, which not only beautifies the campus but also serves as a rehabilitation area for local wild fish species. The presence of various fauna, including migratory birds, further underscores the success of our *Sabujdhara* initiative in fostering a vibrant ecosystem.

The Eco Club

The *Sabujdhara* initiative is also embodied in the activities of our Eco Club, established in 2019. This club, comprising both students and faculty members, plays a crucial role in maintaining and enhancing the campus's green environment. The Eco Club's activities include planting saplings, weeding, and regularly watering plants. The club's efforts align with our green landscaping policy, which emphasizes using native and drought-resistant plants to conserve water and promote biodiversity. Through its various initiatives, the Eco Club actively spreads ecological consciousness, reflecting the essence of *Sabujdhara* in community clean-ups, waste reduction, and reuse.

Waste Management and Plastic Reduction

Effective waste management is a cornerstone of the *Sabujdhara* initiative. Our Eco Club and NSS unit are actively involved in maintaining campus cleanliness and hygiene, raising awareness about littering, and promoting proper waste disposal. We have implemented a system of clearly labeled waste bins for segregating different types of waste, which are managed through the local disposal system. Additionally, we have a dedicated e-waste management system to handle electronic waste responsibly.

Furthermore, we have formalized our waste management efforts through a Memorandum of Understanding (MoU) with Falta Panchayat Samity, reinforcing our commitment to sustainable practices. In alignment with our goal to reduce plastic pollution, single-use plastics are completely banned on campus. To minimize air pollution, smoking and recreational tobacco use are also prohibited.

Energy Efficiency and Renewable Energy

The *Sabujdhara* initiative also highlights our commitment to energy efficiency and renewable energy. Recognizing the limitations of conventional energy sources, we focus on energy conservation and the adoption of non-conventional methods. A pilot project with solar panels has been installed on campus grounds, with plans to expand to rooftops and other suitable areas to harness solar energy for electricity and heating. The installation of LED lighting in various campus areas underscores our dedication to energy conservation, with future plans to replace all outdated fixtures with LEDs. We prioritize the use of energy-efficient appliances and are currently installing a rainwater harvesting system to conserve water.

Combatting Global Warming

We are committed to combating global warming through several initiatives on campus. We have established a dedicated bicycle stand and permit only emission-free vehicles on our premises. We actively encourage all stakeholders to opt for emission-free transportation. Additionally, we have a Memorandum of Understanding (MoU) with a local e-auto rickshaw union, offering students concessions for using e-autos for commuting to college. Many of our teaching staff use bicycles or electric vehicles, and a significant number of non-teaching staff also prefer bicycles. We regularly conduct awareness campaigns to promote emission-free transportation both on and off campus. These initiatives support the use of eco-friendly vehicles and reduce our overall carbon footprint.

Future Plans

- **Paperless Office Transition:** We aim to reduce paper use by shifting to digital documentation and communication. Training programs will support this transition, enhancing computer literacy and efficiency.
- **Enhanced Waste Management Policies:** To address future waste challenges, we will implement robust policies for waste segregation and disposal, including e-waste and other types. Regular audits will ensure alignment with sustainability goals.
- **Comprehensive E-Waste Management:** We plan to develop a policy for e-waste management, including collection drives and partnerships with recycling organizations, alongside awareness campaigns.
- **Expansion of Renewable Energy Projects:** Building on our solar panel success, we will explore more solar installations and continue promoting energy-efficient practices like LED lighting.

Conclusion

The *Sabujdhara* initiative at our college exemplifies our institutional commitment to environmental sustainability. Through our diverse efforts—ranging from biodiversity conservation and waste management to energy efficiency and renewable energy—we demonstrate a holistic approach to fostering a sustainable and eco-friendly campus. Our commitment to the *Sabujdhara* initiative reflects a deep-seated priority for integrating ecological responsibility into our educational environment, ensuring that we contribute to global sustainability goals and inspire our students and the broader community to embrace environmental stewardship.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Sadhan Chandra Mahavidyalaya (SCM), nestled in the tranquil countryside of Falta, South 24 Parganas, is renowned for its dedication to providing quality higher education to rural and marginalized communities. Affiliated with the University of Calcutta, SCM offers a diverse range of Honours and General Courses, meticulously designed to cultivate critical thinking, ethical values, and empowerment among economically disadvantaged students.

The institution's approach to curriculum development is exemplary, involving extensive collaboration among faculty, subject experts, and stakeholders. This rigorous process ensures that the curriculum remains relevant and aligned with contemporary educational standards. SCM's adoption of innovative teaching methods, such as experiential learning and ICT integration, enhances student engagement and learning outcomes.

SCM's commitment to quality assurance is evident through its Internal Quality Assurance Cell (IQAC), which plays a crucial role in maintaining high educational standards. The IQAC's regular assessments and professional development programs contribute to continuous improvement in teaching and administrative processes.

In addition to academic excellence, SCM emphasizes holistic student development. The college offers robust financial assistance through scholarships, organizes skill development workshops, and ensures a safe and inclusive campus environment. The institution's anti-ragging cell, grievance cell, and Internal Complaints Committee (ICC) reflect its commitment to student welfare and safety.

The college's infrastructure, including modern classrooms, a well-equipped library, and advanced ICT facilities, supports effective teaching and learning. SCM's dedication to environmental sustainability is evident in its green campus initiatives, energy conservation measures, and active involvement in community outreach programs.

SCM also focuses on research and innovation, encouraging interdisciplinary projects and regularly hosting workshops and seminars. These initiatives foster a culture of inquiry and critical thinking among students and faculty.

Overall, Sadhan Chandra Mahavidyalaya exemplifies a comprehensive approach to higher education, combining academic rigor with a strong commitment to community service, environmental sustainability, and student support. Its strategic focus on continuous improvement and holistic development ensures that SCM remains a leading institution in its region.

Concluding Remarks :

"s? vidy? y? vimuktaye"

("True knowledge is that which liberates.")

— Vishnu Purana (1.19.41)

Sadhan Chandra Mahavidyalaya (SCM) embodies this ideal by empowering rural and marginalized students

through educational excellence and community service in South 24 Parganas. The college is deeply committed to advancing higher education through a comprehensive curriculum, innovative teaching methods, and robust quality assurance practices. By blending traditional teaching with modern ICT tools and creating a supportive learning environment, SCM ensures its students are equipped for the challenges of the 21st century.

The institution's proactive approach to curriculum development, professional growth, and collaborative training underscores its dedication to academic excellence. SCM emphasizes research, innovation, and community engagement as part of its broader mission to address societal needs and foster holistic development. Initiatives such as "Uttaran" and "Tejaswini" along with active participation in environmental sustainability initiative "Sabujdhara", highlight the college's commitment to social responsibility and ecological stewardship.

However, SCM faces challenges, including faculty and staff shortages, financial constraints, and infrastructure limitations. The lack of hostel facilities and the need for expanded classroom space are areas requiring attention. Addressing the needs of first-generation learners and economically disadvantaged students remains a key priority for the college.

Opportunities for growth, such as expanding academic programs, upgrading to smart classrooms, and developing new infrastructure, offer pathways for SCM to enhance its educational offerings and community impact. By leveraging these opportunities, SCM can overcome its current challenges and continue to provide transformative education.

In conclusion, Sadhan Chandra Mahavidyalaya's unwavering dedication to quality education, community service, and student welfare positions it as a vital institution in the region. Through strategic investments in infrastructure, curriculum, and support services, SCM is well-positioned to advance its mission and make a lasting impact on both its students and the broader community.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
3.5.1	<p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Answer before DVV Verification : Answer After DVV Verification :27 Remark : Input edited as per the supporting documents</p>																				
4.1.2	<p><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></p> <p>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0.42190</td> <td>0</td> <td>0.00360</td> <td>6.19925</td> <td>60.59581</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0.42</td> <td>0</td> <td>0.36</td> <td>6.19</td> <td>60.5</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	0.42190	0	0.00360	6.19925	60.59581	2022-23	2021-22	2020-21	2019-20	2018-19	0.42	0	0.36	6.19	60.5
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2022-23	2021-22	2020-21	2019-20	2018-19																	
0.42	0	0.36	6.19	60.5																	
4.4.1	<p><i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i></p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>5.70786</td> <td>3.047991 8</td> <td>2.49936</td> <td>5.73124</td> <td>3.73465</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>5.70</td> <td>3.04</td> <td>2.49</td> <td>5.73</td> <td>3.73</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	5.70786	3.047991 8	2.49936	5.73124	3.73465	2022-23	2021-22	2020-21	2019-20	2018-19	5.70	3.04	2.49	5.73	3.73
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2022-23	2021-22	2020-21	2019-20	2018-19																	
5.70	3.04	2.49	5.73	3.73																	
5.1.3	<p>Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years</p>																				

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1330	487	00	670	183

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1110	487	00	670	183

Remark : Input edited as per the supporting documents

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
53	18	10	37	42

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
53	18	10	37	41

Remark : Input edited as per the supporting documents

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the supporting documents input is edited

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit

2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the supporting documents input is edited

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10.8110575</td> <td>4.8278300</td> <td>5.1617752</td> <td>23.0091178</td> <td>76.5085413</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10.81</td> <td>4.82</td> <td>5.16</td> <td>23.0</td> <td>76.5</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	10.8110575	4.8278300	5.1617752	23.0091178	76.5085413	2022-23	2021-22	2020-21	2019-20	2018-19	10.81	4.82	5.16	23.0	76.5
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