

Dear Mr. Banerjee,

Greetings from Talent Acquisition Team, TCS!

We are delighted to inform you that we are conducting **TCS BPS Mega Drive for YoP – 2023 and 2024** on **6th February 2025** at **TCS Gitanjali Park, Kolkata** as per below details –

<b>Reporting Date :</b>	06-Feb-2025 (Thursday)
<b>Reporting Venue :</b>	TCS Gitanjali Park, Plot-II/F/3 Action Area -II, Newtown, Rajarhat, Kolkata, West Bengal - 700156
<b>Reporting Time :</b>	09:30 A.M.

We request you to please disseminate the information to your esteemed alumni and provide us the details of interested students in the attached format by **03-Feb-2025 (Monday), 2:00 P.M.**

#### Eligibility Criteria:

- **Courses & Discipline:** **2023 and 2024 Year of Passing Graduates** from B. Com, BA, BAF, BBI, BBA, BBM, BMS, BSc (Except Agriculture, Computer Science, Information Technology) with no prior experience.
  - **Only Full-time courses** (10<sup>th</sup>, 12<sup>th</sup> & Graduation) are considered. However, candidates who have completed your Secondary (Std. X) and/or Senior Secondary (Std. XII) course from NIOS (National Institute of Open Schooling), would be considered.
- **Highest Qualification:** Candidates should have completed the course in the stipulated course duration (i.e., No extended education – 3 years course should have been completed in the stipulated three years' time)
- **Backlogs / Arrears / ATK:** Candidates should **NOT** have any backlogs at the time of appearing for this process.
- **Gap / Break in Education:** It is mandatory to declare gaps in education if any in the TCS Application Form. Overall academic gap should not exceed 24 months until highest qualification. Relevant document proof, as applicable, will be checked for gaps in education.
- **Work Experience:** As this role is for 'Entry Level Requirement', students are not expected to have any prior experience.
- **Age:** Candidates should meet the specified age criteria at the time of TCS selection process. Minimum age – 18 years and maximum age - 28 years

#### TCS Application Form Completion (MANDATORY)

Registration in TCS NextStep Portal is mandatory to complete the application process under TCS BPS Hiring.

- **Step 1.** Log on to the TCS Next Step Portal <https://nextstep.tcs.com/campus/#/registrationPage>
- **Step 2.** Register and apply for the TCS BPS Hiring process.
  - **Scenario A:** In case you already have DT ID, kindly log on to TCS Next Step Portal (click <https://nextstep.tcs.com/campus/#/registrationPage>) and complete the application form and submit.
  - **Scenario B:** If you are a new user, kindly log on to TCS Next Step Portal (click <https://nextstep.tcs.com/campus/#/registrationPage>). Click on 'Register Now', choose category as 'BPS', proceed to fill your details and complete the application form and submit.

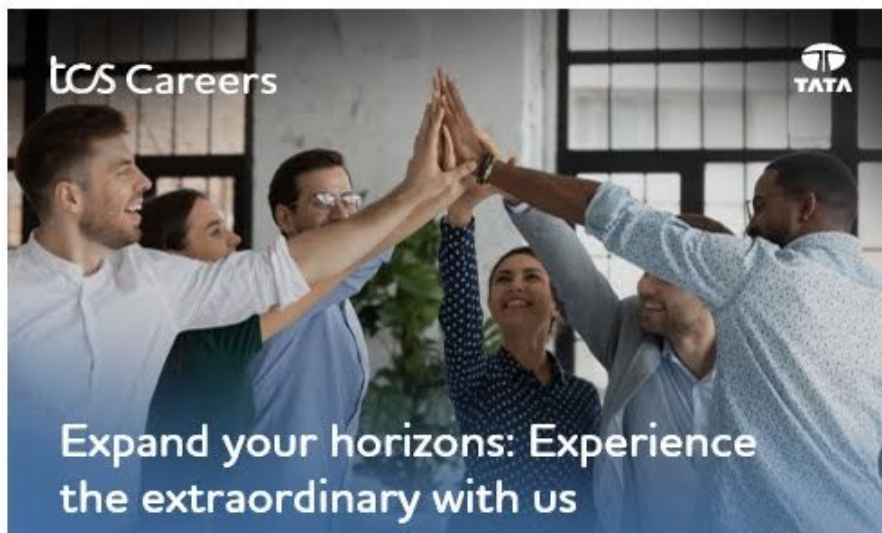
#### Documents to Carry for the In - Person Drive (Original Documents):

1. Latest passport size photograph – 1
2. TCS Application Form
3. Resume
4. Government Photo ID proof - Aadhar Card and 'E-Adhar Card'
5. 10<sup>th</sup> Marksheet and Passing Certificate

6. 12<sup>th</sup> Marksheet and Passing Certificate
7. Graduation all semester / all year-wise Marksheets
8. Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate
9. Work Experience Documents (Offer Letter, Relieving Letter, Last 3 months Pay – Slip etc.)

**Note – Portal copies of marksheets and passing certificates should be duly signed and stamped by Controller of Examination / Director / Principal / Registrar.**

**(Please note that we do check the eligibility criteria at multiple stages during the selection process. If discrepancies found at any stage, will lead to disqualification of your candidature)**



Take a step towards success by joining our walk-in drive at **TCS Kolkata**



**Job role Domestic Voice Process**



**Drive date and time: 6<sup>th</sup> February 2025, Thursday**



**Walk-in drive location: TCS Gitanjali Park, K Block, Ground Floor, New Town, Kolkata 700156, West Bengal**



**Work location: Kolkata**



- **Eligibility:** B. Com., BAF, BBI, BBA, BCA, BBM, BMS, BA, B. Sc. (except Agriculture/Horticulture/, IT & CS) – Batch of YOP 2023 & 2024 from a recognized university/college
- For this requirement, highest qualification should be graduate ONLY
- Should be open to work in shifts
- Should be ok for 6 days working as per Business requirement

**Things to carry for Interview:**

- Updated Resume, Government ID proof and Academic documents **(Original and Scanned copies)**
- TCS Application form (**Name / DOB / Address** in application form should be as per Aadhar card.
- Please register your profile under **BPS** category
- To register your application and create your DT profile (**under BPS category only**) please logon to <https://nextstep.tcs.com/campus/#/>

Thanks & Regards,

Abhijeet Behera

HR | Campus Recruitment

Talent Acquisition Group

TATA Consultancy Services



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**2 attachments**



**TCS BPS Mega Drive Poster.jpg**  
114K



**TCS BPS Hiring - Candidate Details.xlsx**  
10K