



SADHAN CHANDRA MAHAVIDYALAYA

Affiliated to the University of Calcutta and included under section 2(f) & 12(B) of the UGC Act, 1956
Vill.-Harindanga, ♦ P.O.-Chaberia, ♦ P.S.-Falta ♦ Dist.-South 24 Parganas,
Pin.-743504 ♦ Phone : 9734786645; 03174-298873 (Land line)

ESTD-2007 E-mail : sadhanchandra.mahavidyalaya@gmail.com ♦ Website : sadhanchandramahavidyalaya.org & scm.ac.in

f. No. :

Date

Policy on Scholarships

1. Introduction

Sadhan Chandra Mahavidyalaya, a West Bengal government aided degree college, is dedicated to supporting students in their pursuit of academic excellence. This policy document outlines the guidelines for the scholarship program, designed to provide financial assistance to deserving and meritorious students, ensuring equitable access to higher education.

2. Objectives

The primary objectives of the scholarship policy are to:

1. Promote academic excellence by providing financial support to meritorious students.
2. Encourage students from economically disadvantaged backgrounds to pursue higher education.
3. Support the holistic development of students by alleviating financial constraints.
4. Align with the institution's mission of inclusivity and social responsibility.

3. Types of Scholarships

Policy:

1. Internal Scholarships: Merit-cum-Means Scholarships Awarded to students who demonstrate both academic merit and financial need.
2. External Scholarships: Scholarships offered by external agencies, government bodies, or private organizations, facilitated by the institution.

4. Eligibility Criteria

Policy:

1. Academic Performance: Minimum academic performance criteria as specified for each type of scholarship.
2. Financial Need: For need-based and merit-cum-means scholarships, students must provide evidence of their financial status.
3. Category specific Requirements: For special category scholarships, students must provide relevant certificates (e.g., caste certificates, disability certificates).
4. Enrollment Status: Students must be enrolled in a fulltime degree program at Sadhan Chandra Mahavidyalaya.

5. Application Process

Policy:

1. Announcement: The scholarship program will be announced at the beginning of each academic year through official channels.





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2. Application Form: Students must complete the prescribed application form and submit it along with required documents.
3. Submission Deadline: Applications must be submitted by the specified deadline.
4. Supporting Documents: Required documents may include academic transcripts, financial statements, category certificates, and a statement of purpose.

6. Selection and Disbursement for Internal Scholarships

Policy:

1. Selection Committee: Student Aid Fund Subcommittee will review applications and select recipients.
2. Evaluation Criteria: Applications will be evaluated based on academic performance, financial need, and adherence to eligibility criteria.
3. Decision Notification: Selected students will be notified through official communication channels.
4. Disbursement: Scholarships will be disbursed directly to the students' bank accounts or through other appropriate means.

7. Renewal of Scholarships

Policy:

1. Academic Performance: Recipients must maintain the required academic performance to be eligible for renewal.
2. Reapplication: Students may need to reapply for scholarship renewal each academic year.
3. Continued Eligibility: Continued eligibility criteria must be met for renewal, including submission of updated financial documents if required.

8. Monitoring and Evaluation

Policy:

1. Progress Monitoring: The academic progress of scholarship recipients will be monitored periodically.
2. Reporting: Recipients may be required to submit periodic reports on their academic progress and utilization of scholarship funds.
3. Review Meetings: The Student Aid Fund Subcommittee will conduct regular meetings to review the effectiveness of the scholarship program and make necessary adjustments.

9. Grievance Redressal

Policy:

1. Grievance Cell: Grievance Redressal Cell to address grievances related to the scholarship program.
2. Complaint Procedure: Students can submit their grievances in writing to the Grievance Redressal Cell.
3. Resolution Timeline: The Grievance Redressal Cell will review and resolve grievances within a stipulated time frame, ensuring fairness and transparency.





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10. Review and Amendments

Policy:

1. Periodic Review: The scholarship policy will be reviewed periodically to ensure it remains aligned with institutional goals and government regulations.
2. Amendments: Any amendments to the policy will be made based on recommendations from the Scholarship Committee and changes in government guidelines or institutional needs.
3. Approval: Amendments will be approved by the Principal and Governing Body before implementation.

11. Available Government Scholarships

Policy:

Sadhan Chandra Mahavidyalaya will facilitate the availability and application of various scholarships provided by the Government of West Bengal and the Government of India. The major scholarships include:

West Bengal Government Scholarships:

1. Swami Vivekananda Merit-cum-Means Scholarship (SVMCM):
Eligibility: Students who have secured 75% marks in Higher Secondary or equivalent exams and are pursuing undergraduate or postgraduate courses.
Application: Students must apply online through the official scholarship portal.
2. Kanyashree Prakalpa:
Eligibility: Female students between 13 to 18 years of age, unmarried, and enrolled in educational institutions.
Application: Applications are facilitated through the school or college authorities.
3. Aikyashree Scholarship:
Eligibility: Minority students belonging to SC/ST/OBC categories pursuing post-matric and merit-cum-means courses.
Application: Students must apply online through the official scholarship portal.
4. OASIS Scholarship:
Eligibility: SC/ST/OBC students at the post-matric level.
Application: Applications are submitted online through the OASIS portal.

Government of India Scholarships:

1. National Scholarship Portal (NSP):
Various scholarships: Including pre-matric, post-matric, and merit-cum-means scholarships for minority students, SC/ST/OBC students, and students with disabilities.
Application: Students must apply through the National Scholarship Portal.
2. Post-Matric Scholarship for Students with Disabilities:
Eligibility: Students with disabilities pursuing post-matric and higher level studies.
Application: Applications are submitted through the National Scholarship Portal.





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3. Central Sector Scheme of Scholarships for College and University Students:
Eligibility: Top 20th percentile students of each State Board pursuing undergraduate courses.
Application: Applications are submitted through the National Scholarship Portal.
4. Prime Minister's Scholarship Scheme (PMSS):
Eligibility: Dependent wards/widows of Ex-Servicemen and Ex-Coast Guard personnel.
Application: Applications are submitted through the official PMSS portal.

The institution will provide guidance and assistance to students in identifying and applying for these scholarships to maximize their educational opportunities.

12. Conclusion

Sadhan Chandra Mahavidyalaya is committed to providing financial assistance to deserving students through a robust scholarship program. By adhering to the guidelines outlined in this policy document, the institution aims to promote academic excellence, inclusivity, and social responsibility, ensuring that financial constraints do not hinder students' educational aspirations.

Policy approved by Governing Body on: 05/12/2022 (Item No.: 18)

(Dr. Sk. Fazlul Haque)
Principal

Principal
Sadhan Chandra Mahavidyalaya
Harindanga, Falta, South 24 Parganas